ACA Meeting
Wednesday, April 4th, 2018 | 8:30 – 10:00 am | SAC Ballroom North (2.410)

Breakfast & Networking

ACA Announcements - None

2018 Freshman and Transfer Orientation Session
Dr. Mondie-Milner, Director, New Student Services

1. Purpose
   a. Increase consistent communication between all partners in preparation for orientation
   b. Highlight program reminders and logistics for Freshman and Transfer Orientation schedules
   c. Share communication and timeline of next steps items for orientation
   d. Share new initiative to promote a welcoming campus culture for Longhorns

2. Enhancements: Freshman Sessions
   a. Moved Student Org Fair to Day 2
   b. Smart is What You Do (new name for UTransform through Sanger Learning Center)
   c. Longhorns Take Care of Each Other
      i. new mandatory program
      ii. 4 session times are offered
      iii. UTPD talks about campus safety
      iv. CMHC speaks about their services and suicide prevention
   d. OA Peer Advising added to Day 3 morning

3. Logistics and Schedules: Freshman Orientation
   a. Day 1
      i. College Meeting: 11:45 a.m. - 2:45 p.m.
   b. Day 2
      i. College Meeting: 8:30 a.m. - 10 a.m.
      ii. Academic Advising Times: 8:30 a.m.-5 p.m.
   c. Day 3
      i. Academic Advising Times: 8-11 a.m.
      ii. Class Registration: 2-3 p.m

4. Enhancements: Transfer Sessions
   a. Transfer Resource Center (JES West) for peer-related questions
   b. Longhorns to the Core (before College Mtg and Academic Advising)
   c. Social Responsibility Show
      i. Transfer version of Longhorns Take Care of Each Other
      ii. Live performance of vignettes
   d. Transfer Student Wing Meetings (JES)
      i. gives them a “wing leader”
      ii. leaders take them to dinner if they stay in campus housing the first night

ACA Contact Info
Email: aca.exec@austin.utexas.edu | Website: www.utexas.edu/staff/aca | Blog: theargosy.blogspot.com
5. Logistics and Schedules: Transfer Orientation
   a. Day 1
      i. College Meeting: 12-2 p.m.
      ii. Academic Advising: 2-5 p.m.
   b. Day 2
      i. Academic Advising: 8-1 p.m.
      ii. Class Registration: 2-3 p.m.

6. Course Registration Overview
   a. Students attending Freshman and Transfer Orientation (June/July sessions) have until midnight on final day of their session to register for classes
   b. Students won’t have access again until August
   c. Some classes will have waitlists, some will not
   d. Some seats will be reserved in a select number of classes in each session (Freshman Orientation only)
   e. Registration Help Desk at end of course registration in FAC Lobby

7. Communications
   a. 2018 UT Orientation Info-to-Go
   b. Important Orientation Info: [https://utexas.box.com/v/NSSinfo](https://utexas.box.com/v/NSSinfo)
      i. Updated orientation schedules & guides (please see PPT for calendar image)
      ii. Orientation communications
      iii. Logos

8. NSS Social Media Accounts & Orientation App
   a. Twitter
      i. @utorientation
      ii. @utaustin22
   b. Instagram
      i. @utorientation
      ii. @utaustin2022
   c. Facebook: fb.com/utorientation
   d. Class Groups
      i. facebook.com/groups/Texas2022
      ii. facebook.com/groups/UTAustinTransferStudents
   e. Snapchat: @utorientation
   f. UT Orientation App
      i. guidebook.com/app/UTOrientation
      ii. *Goes live on June 1, 2018
   g. Official Hashtags
      i. #longhornstateofmind
      ii. #utorientation
      iii. #ut22

9. Family Orientation
   a. Parents and family members are encouraged to attend
      i. One-day program runs concurrent with the first day of Freshman Orientation
      ii. Coordinated by Texas Parents
      iii. Different registration process

ACA Contact Info
Email: aca.exec@austin.utexas.edu | Website: www.utexas.edu/staff/aca | Blog: theargosy.blogspot.com
10. What’s Next…
   a. April
      i. Room confirmations from Cristian Santillan-Garcia
      ii. Registration for Summer School Orientation opens April 4
      iii. Email reminders to register for Freshman Orientation/Transfer Orientation
   b. May
      i. Pre-orientation videos available
      ii. Final drafts of orientation guides sent to stakeholders – **last chance for changes**
      iii. Summer School Orientation – May 29
   c. June-July
      i. “Preparing for Orientation” emails sent to students one week before each session
      ii. August Orientation room confirmations; survey prep
      iii. Registration for August Orientation opens July 26
      iv. Longhorn Welcome communications
11. Need Help? Ask Me! Campaign
12. OA Legacy Photo (photo for legacy OAs after the ACA Meeting)
13. Questions?
   a. nss@austin.utexas.edu
   b. 512-471-3304

**What to do with my apple? Zero Waste at Orientation**

*Lindsey Hutchison, Zero Waste Coordinator, Office of Sustainability*

* Brianna Duran, Campus Environmental Center Coordinator, Office of Sustainability*

1. Who we are
   a. Resource Recovery: Lindsey Hutchison, Zero Waste Coordinator
   b. Office of Sustainability: Brianna Duran, Campus Environmental Center Coordinator
   c. UT Housing & Dining: Neil Kaufman, Sustainability Coordinator
   d. Parking & Transportation Services: Jeremy Hernandez, Bike Specialist
   e. UT Athletics: Lauren Lichterman, Operations and Sustainability Coordinator
2. Why we’re here
   a. New Student Services – College Meeting Day 1 boxed lunches
   b. What we heard from you
      i. Moody: 25 “trash apples” collected
      ii. CNS: 60-70, chips and cookies collected as well
      iii. McCombs: 50% of apples thrown away
      iv. COLA: 50% of apples thrown away
      v. UGS: 10-20% of apples thrown away
3. At orientation we have the opportunity to:
   a. Model sustainable behaviors
   b. Educate students on the importance of thinking about their waste
   c. Demonstrate UT’s commitment to sustainability
4. Prevent Waster: Swapping Apples to “Cutie” Oranges
5. Recommendations
a. Reuse: Provide a separate box to collect **uneaten food** such as fruit, chips, cookies, and water bottles to **redistribute**

b. Recycle: Add additional **recycling** bins to **capture water bottles only**. Do not recycle liquid. Contact the Facilities Service Center to request recycling bins through Events & Moving or pull in extra bins from your building.

c. Landfill: Throw all **lunch boxes** into the **landfill trash**. Contamination rates are too high with boxed lunches

6. Please see PPT slide to view graphic of classic items for recycle vs. compost vs. trash: https://facilitiesservices.utexas.edu/zerowaste

7. What others have done (feel free to contact them for details!)
   a. Emily LaPlaca, Academic Advisor, College of Natural Sciences
   b. Amanda Golden, Academic Advising Coordinator, Cockrell School of Engineering

8. What we can offer
   a. Provide signage for recycling and landfill trash bins
   b. Provide a PowerPoint slide and script with proper waste diversion information
   c. Pick-up service for uneaten food to be redistributed to students later in orientation. Collection buckets available upon request
   d. Liquid collection bucket available upon request

9. Test Your Knowledge! [https://play.kahoot.it/#/k/d08b2249-ba3b-442b-9a25-64880e3e6970](https://play.kahoot.it/#/k/d08b2249-ba3b-442b-9a25-64880e3e6970) (Game PIN: 8889381)

10. More Resources:
    a. [Zero Waste Events Guide and Workplace Bin Posters](http://facilitiesservices.utexas.edu/zerowaste)
    b. Have questions about sustainability in your office or on-campus?
    c. Want to make your workplace more sustainable?
    d. Looking for a community of staff interested in sustainability?
    e. Contact us: greenoffices@utenvironment.org

11. Questions?
    a. ResourceRecovery@austin.utexas.edu
    b. GreenOffices@utenvironment.org

### Committee Updates & General Announcements

1. Brittney Cox (ACA Communications Coordinator) and Josh Barham (ACA Historian)
   a. Argosy will be a committee!
   b. Meeting/Info Session to come (will be sent out via listserv)

2. ACA Election Committee
   a. Officer Vacancies:
      i. President-Elect
      ii. Vice President
      iii. Treasurer-Elect
      iv. Secretary
      v. Historian
      vi. Communications Coordinator
   b. How to Nominate

**ACA Contact Info**

*Email: aca.exec@austin.utexas.edu | Website: www.utexas.edu/staff/ac | Blog: theargosy.blogspot.com*
i. Option 1: Paper Nominations
ii. Option 2: Electronic Form (Qualtrics)
c. Introduction of You (not just a speech)
   i. Medium of your choosing (i.e. video, speech, written project, etc.)
   ii. The introduction should include the following:
       1. why you want to serve on the ACA Executive Committee
       2. your previous involvement with ACA
       3. your ideas for this position
       4. what you will contribute to the executive committee team
       5. anything else you’d like to share
   iii. 3 minute limit
   iv. [Please keep in mind the nature of the Executive Committee role when selecting this medium]
3. Committee Sign-Ups (if you missed this today, it will happen again in future meetings)

Birthdays:
April:

2nd: Joshua Barham
2nd: Noe Gonzales
2nd: Megan McKay
2nd: Mariah Waggoner
13th: Yesenia Sanchez
16th: Kelly Frazer
17th: Andrea Gonzalez
17th: Jacqueline Tobar
19th: Angela Rabe
19th: Brina Trygg
17th: Emily Callinan
22nd: Tessandra Lancaster
28th: KJ Harris
29th: Courtney Sy
27th: Tomi Yamamoto

Next Meeting
Wednesday, May 9th, 2018; 8:30 – 10:00 am
SAC 2.302 (Legislative Assembly Room)