AMERICAN CANCER SOCIETY RESEARCH SCHOLAR GRANT PROPOSAL CHECKLIST

Submit via proposalCENTRAL. Please check the complete Policies and Instructions and the Research Scholar Grants Announcement.

Deadline | 4pm CST | April 1 & October 15
Paper copy due one day following deadline
Award Project Period | 4 years
Award Budget | $165,000 per year
Project Start Date | January 1 & July 1

APPLICATION FORMS

- GENERAL AUDIENCE SUMMARY
  - 3,000 characters
- STRUCTURED TECHNICAL ABSTRACT
  - 3,000 characters
  - Background, Objective/hypothesis, Specific Aims, Study design
- BUDGET
  - 20% IDC
  - Does not cover tuition or foreign travel

PDF ATTACHMENTS

- BUDGET JUSTIFICATION
- TABLE OF CONTENTS
  - 2 pages
- BIOGRAPHICAL SKETCH OF APPLICANT
  - 5 pages
  - Use NIH template
- REPLY TO PREVIOUS REVIEWS if the application is a new submission
  - Upload the provided template with “Not Applicable” in the body
- RESEARCH PLAN AND ENVIRONMENT
  - 13 pages total for sections A.-F.
    - A. (Specific Aims) 1 page
    - B.-F. 12 pages
    - C. 250 words
    - G. (optional) 3 pages
    - I. 1 page
- OTHER SUPPORT
- COMPLIANCE STATEMENTS
- STATEMENT OF INSTITUTIONAL SUPPORT
  - Letter from Department Chair
- SIGNATURE PAGES
  - Automatically generated
Signed by PI, OSP, and Department Head (electronic signatures acceptable)
Submit with paper copy only (do not staple)
Send application package to:
The American Cancer Society
Extramural Research Department
250 Williams Street NW, 6th Floor
Atlanta, GA 30303-1002
404-329-7558

IF APPLICABLE

☐ Subcontractor Budget
☐ Reply to Previous Reviews resubmissions only
☐ Previous Critiques resubmissions only
☐ Biographical Information of Key Personnel resubmissions only
☐ List of Letters of Support from Collaborators/Consultants
  ☐ Provide a list then upload each letter

☐ Appendix to Application

PAGE FORMATTING

☐ Always include name in the header
☐ Use templates provided
☐ Respect original margins and template format requirements
☐ Font | Times New Roman 12 point | Arial 11 point
☐ Margins | .5 inches all around
☐ Page Numbers | Upper right hand corner