TITLE: ART EDITOR (Riel Sturchio & Siera Hyte)

JOB DESCRIPTION: The Art Editor guides the visual evolution of the journal by familiarizing themselves with the history of Bat City Review and expanding its artistic value by soliciting new work, guiding evaluative conversations, and collaborating with board members on special projects. The Art Editor also works closely with the Managing Editor to approve the design and layout of the print issue.

RESPONSIBILITIES:
- Maintains and updates Art Editor email account, checks email regularly.
- Solicits visual artists for print issue and other special features/projects
- Manages correspondence with artists
- Reviews past issues of BCR to understand the history and inherited aesthetic of the journal
- Collaborates with editors on special projects or online exclusive features
- Compiles all solicited art into a slideshow for BCR board meeting
- Leads BCR board meeting on art:
  - Design an inclusive conversation structure in which board members can participate and articulate their opinions/questions on art
  - Creates a clear process for evaluation and conversation
- Attends BCR class (either for credit or as requested by Faculty Advisor).
- Attends board meetings; notifies Managing Editor of absences in advance.
- Offers input on design and layout for issue 15
- Reviews final layout for print issue
- Assists with mentoring undergraduate interns and/or training rising board members.
- Supports the mission of BCR, represents BCR and the University appropriately, and helps foster a collaborative, equitable, and inclusive learning environment.

QUALIFICATIONS:
- Currently pursuing a graduate degree at UT Austin (preferably an MFA in Studio Art/Printmaking or MA/PhD in Art History)
- Experience and passion for bookmaking, printmaking, and/or the literary arts
- Teaching/managerial experience and/or previous editorial experience preferred
- Proficient in or willing to learn Adobe Photoshop, InDesign, or other design programs
- Any previous literary or editorial experience is welcome but not a requirement
- Acquainted with BCR’s publishing history and/or a clear vision for how they would like to see fiction at BCR move forward
- Access to and knowledge of a diverse network of visual artists

BENEFITS:
- Name on Masthead
- Creative control over art content and features
- Marketable editing experience and skills
- Opportunity to attend annual AWP conference
- Opportunity to network and build relationships with writers, artists, and editors

HOURS:
Approximately 5-10 hours a week starting May 1, 2018 through May 2019

Note: Training Meetings will begin in March/April 2018