PURPOSE
COFA faculty creative research funding provides funding for well-defined research and creative activities of faculty in the College of Fine Arts, for the purpose of advancing the mission of the University of Texas at Austin and the College of Fine Arts. Funding is attached to activities specified in this proposal as reviewed and approved by the dean and COFA creative research funding jury and may not be diverted to other activities without prior approval.

ELIGIBILITY
Full-time lecturers, senior lecturers, distinguished senior lecturers and other contingent faculty, assistant, associate and full professors who do not hold endowed professorships or chairs are eligible for COFA creative research funding. Faculty members holding a one-semester or one-year fellowship award or research grant such as a Faculty Research Assignment (FRA), a Dean’s Fellow leave, or a rotating faculty fellowship may apply, though all research funding support must be listed in the application and will be considered by the grant jury.

So long as the number and quality of applications allow, 50% of all award funding in this program will be designated to assistant professors.

DEADLINE
Applications are due to your chair by Monday, March 12, 2018. Results will be announced near the beginning of May.

TWO TYPES OF COFA FACULTY CREATIVE RESEARCH FUNDING
(faculty may not apply for both types in the same cycle)

I. Creative research summer stipends - the stipend is in the amount of $7,000 and is paid as salary over a three-month period during the summer months (less withholding and deductions). Recipients may not teach during the 2018 summer or Maymester sessions. Recipients may not simultaneously hold a Summer Research Assignment (SRA). Due to funding limits in a typical year, only a few creative research summer stipends will be awarded.

Grant recipients must return to normal duties at The University of Texas at Austin for at least the full academic year following the summer period. If the recipient does not return to normal duties, the College of Fine Arts will seek to recover the value of the stipend plus associated fringe costs.

II. Creative research grant – this award is in the amount of $5,000 and may be budgeted over a maximum two-
year period. The grant will be used to support faculty research and creative activities, including but not restricted to travel, materials and supplies, field research, and equipment. (Commonplace computing needs, which can be funded by other means, will not routinely be funded through this program). This is not a cash award. Disbursements are based on the budget and budget justification submitted with the application; expenses not itemized in the original application will not be reimbursed without prior approval.

Once approved, the business contact from your academic unit will be able to process authorized use of funds against your research account. Funds will be available from May 5, 2018 until the end-of-project date specified in the application (not later than August 15, 2020).

Possible uses of funds include:

- Research supplies and materials
- Research equipment
- Travel connected to research (site visit, conference, etc.)
- Research assistant’s wages
- Software specific to project that is not available in COFA labs

The grant may not be used for the following:

- Any expenses to be reimbursed from another source
- Fellowships, scholarships, tuition, or fees
- Reimbursement for items purchased with personal funds outside the grant period
- Faculty salaries
- Travel and expenses for activities in which the faculty member is earning a professional fee or honorarium

The grant recipient must return to normal duties at The University of Texas at Austin for at least the academic year following the grant period. If the recipient does not return to normal duties the College of Fine Arts will seek to recover the value of the grant.

**SUBMITTING AN APPLICATION**

The following materials should be compiled in this order and stapled together:

1) Completed, signed application form

2) An abbreviated, two-page, curriculum vitae that shows research progress and trajectory

3) Completed budget form and budget justification (grant only)

4) Summary statement of proposed research/creative activities, written in layman’s terms, and including the following:

   a) Definition of project
   b) Any connection between the project and your previous, immediate, and/or long-range research objectives
   c) The plan and method of proposed work, including the specific tasks to be carried out and the expected results with publication, exhibition, or performance plan. If study involves travel or residency off campus, state why the travel is essential to the success of the project.
d) The significance of the project. You should not assume that your project would automatically appear significant to colleagues outside your field.

5) Brief summary/list of previous support

6) Any pertinent supporting material

**APPLICATION PROCEDURES**
Applicants should submit their original proposal to their chair/director, who will review and forward, if approved, to Tim Creswick in the Dean’s Office, with any comments. (Applicants should retain a copy for their records.)

**SELECTION PROCESS**
Applications will be reviewed on the basis of merit, and compliance with outlined criteria.

The chair/director will evaluate proposals from his/her department/school and rank them.

A representative jury of faculty members will be asked to review and make recommendations to the dean. Awardees will be announced near the beginning of May 2018.

At least 50% of funding will be awarded to assistant professors, as the quality and number of applications allow.

**QUESTIONS**
Please direct any inquiries about proposals and/or application process to Tim Creswick (timcreswick@austin.utexas.edu 232-4629).