I. Extended Budget Council

The authority and responsibility of the Budget Council described in HOP 2-1310 Budget Councils [https://policies.utexas.edu/policies/budget-councils](https://policies.utexas.edu/policies/budget-councils) is vested in an Extended Budget Council, as follows. In addition, any responsibilities that cannot be performed by non-tenure track faculty members will be delegated to a Tenure Subcommittee of the Extended Budget Council.

a. Membership

The Extended Budget Council will be composed of:

- all tenured, full professors whose primary faculty appointment is in the School;
- the Assistant Dean and Head of the School, who serves ex-officio;
- the department chair of the Department of Design and the department chair of the Department of Arts and Entertainment Technologies;
- three faculty members whose primary appointments are in the School, of any faculty rank, who are appointed by the Assistant Dean of the School through and in consultation with each department chair;
- three tenured faculty members whose primary appointments are outside of the School, who are appointed by the Assistant Dean of the School.

The Assistant Dean of the School will consider fairness in representation from among the units of the School in appointing faculty members to the extended budget council.

The terms of service for appointed faculty members will be either one or two years at the discretion of the Assistant Dean. Terms of service begin and end at the start of the fall semester. Terms should be staggered so that some, but not all members of the Extended Budget Council are replaced each year.

Any voting member of the School of Design and Creative Technologies will be eligible to serve on its Extended Budget Council, but no more than one-half of the members of the Extended Budget Council may have primary faculty appointments outside of the School of Design and Creative Technologies.

The Extended Budget Council will be chaired by the Assistant Dean and Head of the School.
b. Duties and Responsibilities

The Extended Budget Council is responsible for all activities outlined in HOP 2-1310 Budget Councils [https://policies.utexas.edu/policies/budget-councils](https://policies.utexas.edu/policies/budget-councils), except for tenure cases, cases of promotion to professor with tenure, and comprehensive periodic review, which will be reviewed by the Tenure Subcommittee. The duties of the Extended Budget Council include:

i. Annual review of all faculty members in the School regardless of faculty rank or tenure status.

ii. Review of Promotion Cases of Non-Tenure Track faculty members.

iii. Advising the Assistant Dean on hiring of all permanent faculty member of any rank and on any other issue at the request of the Assistant Dean.

iv. To write, and get approved by the faculty of the School, the structure of and processes for the Extended Budget Council, which will replace this document.

c. Limitations of Voting Rights

In the spirit of HOP 2-1310 [https://policies.utexas.edu/policies/budget-councils](https://policies.utexas.edu/policies/budget-councils), all faculty members on the Extended Budget Council may be consulted and may participate in discussions, but may not vote formally, on salary matters affecting their own or higher ranks and on matters affecting promotion from or continued appointment in their own rank or higher ranks. For example, a Lecturer may participate in discussion, but may not vote on a promotion to Senior Lecturer, whereas a Senior Lecturer or any tenure-track or tenured faculty member may vote on a promotion to Senior Lecturer.

d. Tenure Subcommittee

i. Membership

The Tenure Subcommittee will consist of all tenured faculty members on the Extended Budget Council. In addition, if not otherwise on the tenure subcommittee, all Department Chairs in the school will serve ex-officio on the tenure subcommittee.

The Assistant Dean will appoint a chair of the Tenure Subcommittee, who must be a tenured, full professor.

ii. Responsibilities

The Tenure Subcommittee’s responsibilities will be limited to any activities delegated to a Budget Council, but which the university’s Handbook of
Operating Procedures expressly forbids non-tenure track faculty members to do. This includes:

- Reviewing and making recommendations on all cases of tenure and on cases of promotion to the rank of professor with tenure.
- Comprehensive Periodic Review of tenured faculty members.
- Making recommendations on the hiring of any tenured faculty members.

iii. Limitations of Voting Rights

Per HOP 2-1310 [https://policies.utexas.edu/policies/budget-councils](https://policies.utexas.edu/policies/budget-councils)

*Under an executive committee mode of governance, associate professor and assistant professor members may be consulted and may participate in the discussions, but may not vote formally, on salary matters affecting their own or higher ranks and on matters affecting promotion from or continued appointment in their own rank or higher ranks.*