

## PDTF Budget Template

Your budget should only contain expenses related to your travel. Regular monthly expenses such as rent, groceries, etc. are not eligible. Only include financial resources that you plan to use to support your travel. If you take out loans or receive grants/scholarships to support your regular study at UT, do not include these resources. You also do not need to include personal savings or family contribution unless you plan to use them to support your travel or to make up lost wages.

**Please type your budget information into the form below. Handwritten budgets will not be accepted.**

<b>Travel Expenses</b>	<b>Amount</b>	<b>Explanation</b>		<b>Financial Resources</b>	<b>Amount</b>	<b>Explanation</b>
Airfare costs (if applicable)				Wages or stipend earned for your travel (if applicable)		
Local transportation expenses (gas, rideshares, public transport, rental cars, etc.)				Grants (only if you plan to use to support travel expenses)		
Lodging expenses				Loans (only if you plan to use to support travel expenses)		
Registration/application fees (if applicable)				Personal savings (money that you have saved specifically for the travel)		
Food expenses*				Other scholarships you have been awarded to support your travel		
Other Expense 1 (if applicable)				Family Contribution (if applicable)		
Other Expense 2 (if applicable)				Other Resources (if applicable)		
<b>Total Expenses</b>				<b>Total Financial Resources</b>		

\*We recommend using the GSA's [per diem tool](#) to calculate your estimated meal expenses.

**Total requested funding amount: \_\_\_\_\_**