

## 11/29/16 Senate Agenda and Minutes

1. Call to order by presiding officer [*order called*]
2. Review and approval of minutes from 11/17 meeting. [*minutes approved without dissent*]
3. Old business:
  - a. **Coffee breaks** - get reports from various aspects of planning;
    - i. Cafe coffee is expensive- Aydin, Jessica, Brooke, Tamara to renegotiate about coffee
    - ii. Virginia to continue talking with communications about branding and flyers
    - iii. Invites: hybrid of wide promotion and “personal” invites from Dellegates. Each Dellegate will email a specific person for each coffee so that we
      1. Garrett to create 3 emails to explain what the coffee is and what we are trying to achieve: initial email to promote coffee, recurring email, specific weekly invite email
    - iv. Leonard to talk with Lori Cook to make her aware of what we are doing and why- possible future collaboration about promoting Dell culture
  - b. **Upcoming events;**
    - i. Edu town hall tomorrow- brainstorming things to talk about
    - ii. Mini Kahlon lunch today! Prep by listening to this <http://kutpodcasts.org/views-and-brewn/vb-health-care-reimagined-for-a-changing-austin>
    - iii. Student play time to come
  - c. Design method for **reports from committees** - report submission, person to design, etc.
    - i. Hannah to make a google form with required elements
      1. Name
      2. Committee
      3. News
      4. Needs
      5. Upcoming plans
      6. Urgency of report
      7. Yes/No to attend senate meeting
    - ii. Report cadence- last thursday of the month, required at least once per month per committee. Initial report request to be sent out today as end of semester reports to be discussed next week.
4. New business:
  - a. Budget design
    - i. Important- need to discuss, but maybe better informed by committee reports
  - b. Constitution plan/discussion/timeline/meeting setup after exams
    - i. 12/14/16 afternoon at Brooke’s
    - ii. From 11/17/16 meeting- all will be discussed at 12/14/16 meeting:

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1. Start talking through constitution sections. come tomorrow (if you can) having spent 15-30 minutes reading/pondering what you want to include in your sections, and the questions that consideration raises.
  2. I propose we use the time during senate meetings left at the end (up to the 1 hour mark) to work little by little through constitutional questions and thoughts, section by section, up until we're done.
  3. Talk about a longer, dinner meeting to wrap constitution after break? (the long one) the goal until then would be to work through specific questions with group, section by section, so writing can get done and we'll use the big group time to form the whole doc
- c. Coffee break next steps [*see old business*]
5. Constitution
- a. Make general, intentionally vague requirements that reference bylaws that can be changed by a senate vote to give us flexibility in the short term to see that actually works and what doesn't
    - i. E.g. "Senate must meet regularly according to Regular Meeting Bylaws" and in bylaws talk about specifics
  - b. Regular meeting bylaws brainstorm
    - i. 2 per month
      1. Working meeting for Senate
      2. Half working meeting, half open

### Unfinished business:

1. Reports of committees/representatives: not possible perhaps. talk about how (continue from above).
2. Class business: anything?
3. Date for next meeting: 12/06/16
4. What do we do with student org requests?