

## Medical Student Senate Agenda

4.11.17

1. Call to order.
  - a. Members present: AZ, JR, HM, JVR, VW, LW, BW
2. Approval of minutes from 3.28.17 meeting.
  - a. **AZ moves to approve, HM seconds, unanimously approved**
3. Old business
  - a. Constitution Task Force (report/motion) (Leonard)
    - i. Report on progress.
    - ii. Timeline.
    - iii. Motion to use Senate money to buy foods for class focus group breakfast.
      1. No motion proposed, need two weeks notice to approve funds
  - b. Budget task force (motion)
    - i. Funding request form unveiled
    - ii. Policies document presented and discussed
      1. VW moves to make conference funding on an individual basis not by organization and for this policy to be explicitly outlined in a policy document, BW seconds, unanimously approved
      2. Mid cycle funding request policy needed
      3. Issue of referencing "Senate policy" in final budget
        - a. Perhaps replace with "per Senate decision"
    - iii. **JR motion to approve releasing budget amounts with itemization to student groups as stated in budget spreadsheet, LE seconds, unanimously approved**
  - c. Coffee Machine Task Force
    - i. Expensive
    - ii. **HM moves to yellow light the coffee machine investigation and move investigation to Tamara, JR seconds, unanimously approved**
  - d. Coffee Break update (Virginia)
    - i. Persistent third Thursday (except in June)
    - ii. Will invite next class beginning in May
    - iii. Spreadsheet to sign up for Coffee Break Roles
4. New business:
  - a. Communication with the class (discussion/motion).
    - i. per Senate town hall (see notes) → begin distribution of meeting minutes immediately by two methods: FB and email. (Brooke)
    - ii. **BW motion to distribute meeting minutes via 2 electronic pathways in view only form following the close of regular senate meetings, HM seconded, unanimously approved**
  - b. ~~Liability coverage for students doing volunteer work (Steve)~~

5. Class business:
  - a. Reports from committees (Hannah)
  - b. Noah continuing to represent the class at GSA - interested in hearing from anyone who has issues or ideas for GSA legislation or who would like to be involved
6. Date for next meeting. 4/25/17
7. Carryover/ongoing
  - a. Medical representative on college council (no news yet, waiting on SG elections)
  - b. Cultural continuity
  - c. Senate town hall action items (discussion/job disbursement)
    - i. This is Brooke's summary of some town hall notes - please read through (in this folder) prior to senate meeting and begin formulating thoughts.
      1. Make clear communication pathways from students to leadership.
      2. Make budget guidelines, requests, information clear.
      3. Web page a good option with 'anytime feedback to your student leadership?' + budget info + names/contact info (as school grows this will matter)???
8. Adjourn. BW moves to adjourn, HM seconds, unanimously approved