



# The University of Texas at Austin Dell Medical School

## Dell Medical Student Senate:

### AGENDA

**Date:** 09/20/2017      **Time:** 6 pm - 7:30 pm      **Location:** HLB 5th floor (i think?)

**Meeting Type:** Senate Meeting      **Called By:** Brooke Wagen

New Agenda Items: 09/20/17	Prep Materials	Presenter	Time Allotted
1. Approve Minutes from 09/06/17 6:00 pm ( <b>motion</b> )	<ul style="list-style-type: none"> <li>• <a href="#">last meeting's minutes</a></li> </ul>	Brooke	5 min
2. Committee Oversight Task Force Report 6:10 pm (let's be honest, we're slow)	<ul style="list-style-type: none"> <li>• Committee applications</li> <li>• New committees</li> <li>• Separation of admissions? <b>(motion)</b></li> </ul>	Hannah, Megan, Dekoiya	15 min
3. CD Doyle report 6:25 pm ( <b>motion</b> )	<ul style="list-style-type: none"> <li>• Separation of committee?</li> <li>• Current and future plans</li> </ul>	Leonard	5 min
4. Communications Task Force 6:30 pm ( <b>motion</b> )	<ul style="list-style-type: none"> <li>• Should we make one? (tabled from last meeting)</li> </ul>	Brooke	5 min
4. Open Time 6:35 pm			10 min
5. Emergency Item (if needed) 6:45 pm			5 min
6. Student Feedback Form submissions 6:50 pm	<ul style="list-style-type: none"> <li>• Parking probz.</li> <li>• Student lounge thoughts.</li> <li>• Other news from the front lines</li> </ul>	Taylor, Hannah, etc.	10 min
7. Constitution accessibility & term limits 6:55 pm		Dekoiya	5 min
8. Dell Med Coffee Break & Communal Coffee on the 3rd floor 7:00 pm	<ul style="list-style-type: none"> <li>• New year, same problems</li> <li>• Financials and General Update</li> </ul>	Taylor	10 min
9. Report from Steve 7:15 pm		Steve	10 min

### Minutes:

Attendees: ML, WS, HM, TT, BW, AZ, CH, VW, DB, GJ, JR, KA  
 Tamara and Steve  
 Taylor acting as Scribe

- 1) Approve Minutes from 09/06/17
  - a) Motion: Taylor Taliaferro
  - b) Second: Charlotte Heron



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- c) Unopposed
- 2) Committee Oversight Task Force:
  - a) Thank you to Tamara for putting applications together. Tamara to send out electronic copy to members.
  - b) People need to be ranked before next Senate meeting on October 2, 2017.
  - c) Rank top people for each position in order of preference using Qualtrics. Steve to make final decision.
  - d) Committee Oversight Task Force to make a survey for Senate members to fill out. Rank via our preference first, then we will take their preference into account.
  - e) Brooke brought to the discussion that Beth Nelson suggested that members of the UMEC - should we have the same person serve for all 4 years with one person from each class?
  - f) Task Force will help fill spots where there are no applications.
  - g) Decision not to remove Admissions Committee out from under Senate. Let's continue the discussion about timing and planning for committees/interest groups in order to optimize timing for the incoming class.
  - h) Move
- 3) CD Doyle - No update as Leonard is absent (thanks for the extra time Leo)
- 4) Communications Task Force: Tamara and Steve to trial run weekly email, if something needs to be put in there let Steve and Tamara know. Test to be sent on Friday. Quick announcements, events coming up in the next week, and things to be aware of in the horizon. Please provide useful feedback to Steve/Tamara. Rebrand web to communication? Perhaps do an archive of the emails on the future intranet.
  - a) Motion to change the name of the Website Task Force to Communications Task Force with the idea that they would continue in the role of designing the website and keep a pulse on the communication within the school specifically in relation to the student body: Dekoiya Burton
  - b) Second: Garrett Johnson
  - c) Motion approved by unanimous vote! HAZAH
- 5) Open Time:
  - a) Virginia: Last year left this open, are our meetings totally open? Yes, meetings are always open. If they want to discuss a particular item must be emailed to the Presidents in advance. Presidents to put agenda on website. Need a policy in place at a future meeting.
  - b) Hannah: Confusion among the MS2s about when grades come out for Clerkships, why they are being withheld, rumors of people failing. From Steve: LCME standard for clinical grades is that they should be released in 6 weeks or less. Common problem. Difficult to get the feedback.
- 6) Student Body Feedback:
  - a) Budget committee discussing supplies.
  - b) We can't make another parking lot. We are not that important.
  - c) Resolution to come for elective sign ups
- 7) Constitution:
  - a) Students don't understand term limits. Read the constitution. We will send it out again. Tamara to print 2 paper copies to be posted in society lounges. Taylor to keep a copy of constitution in her backpack.
- 8) Coffee Break Committee:
  - a) - Come tomorrow!
    - Paying back debts from mug purchases tomorrow
    - In the black \$400 after that, plus inventory



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- Meeting with potential roasters the Saturday after MNS test
- \$50 per month for the student lounge?

9) Steve Smith Report:

- a) Clarifying to the student body that the hierarchy is in place for great reasons, but communication is flat. Steve to announce.
  - b) Is the Oversight Committee working? Every organization is required to send a representative to meeting with Steve on October 2nd. Recommendation is one meeting per month.
  - c) Med Ed Town Hall: Drs. Cox, Nelson, Wilkerson, Steve and McClements. Perhaps not getting to MS2s? No one attended. Perhaps they should cancel? Maybe encourage people to come with questions. Perhaps make it after lecture for MS1s
- 10) Move to close the meeting: Dekoiya Burton  
Seconded: Garrett Johnson  
Approved unanimously.