



The University of Texas at Austin Dell Medical School

Dell Medical Student Senate:

AGENDA

Date: 03/05/2018 **Time:** 6 pm – 7:30 pm **Location:** HLB, Conf Rm 4.105

Meeting Type: Senate Meeting **Called By:** BW

New Agenda Items: xx/xx/xx	Prep Materials	Presenter	Time Allotted
1. Approve Minutes from 02.19.18	<ul style="list-style-type: none"> meeting minutes 	Brooke	5 min
2. New required Senate task force updates: a. Check in and clarify process	b. Consider places on task forces for new MS2s (+ others not involved on one)	Will	5 min
3. Event invite processes		Virginia	15 min
4. Open Time			10 min
5. Emergency Item (if needed)			5 min
6. Bylaw discussion: Senate attendance		Taylor	15 min
7. Follow ups from last meeting action items:	<ul style="list-style-type: none"> Email v. FB update (Taylor) Sign on 3rd floor (Toli) Jackets/fleece (Leonard? Not going to be at meeting...) Topics for intersession MS2 (Brooke) Tour/communication (Dekoiya) Society points (Wilyupl) All class email lists (Aydin) 		20 min
8. Updates and questions from Steve		Steve	10 min

Task Force Updates:

Budget:

Bylaws:

- Current priorities are senate attendance bylaw and bylaws for committees application and appointment process

Committees:



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- Monthly check-ins with each committees have been sent out and we have 9 replies
- Nothing of note has come up in feedback forms; will report out once we've heard back from all committees

Coffee Break:

- Next DMCB on Thursday, March 22 (after spring break) at HLB from 10-11 am
 - Featuring coffee by local roaster Trianon Coffee
- In April, DMCB will return to the HDB
 - April 19, 10-11am, first floor lobby of the HDB
 - Featuring bagels by local bagel-maker Rosen's Bagels
- Inventory - about 10 original mugs remaining to sell
 - We will order travel mugs once we have sold off original mugs

Dell Med Knowit:

- Released Dell Med Knowit to incoming class during preview and on the Class of 2022 facebook page. Largely positive response.
- Future goals: developing resource recommendations (especially finishing up textbook recommendations) in time for next year's class
- Took advantage of the UT Blog Service update on 2/28 to add an analytics plugin (I see you...)
 - But really, I'm so excited. -Charlotte

Meeting Minutes

Attendees:

MS1:

Khaled Abdelrahman, Dekoia Burton, Megan Lewis, Will Squiers, Taylor Taliaferro

MS2:

Anatoli Berezovsky, Anish Patel, Brooke Wagen, Virginia Waldrop

Absent: Charlotte Heron, Leonard Edwards, Woody Green, Jonathan Lopez, Aydin Zahedi

Quorum Met (Need 9 Members): Yes

Also Present: Steve Smith

- 1) Approve Minutes from 2-19-18
 - a) Motion to Approve: Megan
 - b) Seconded: Virginia
 - c) Approved: Yes, approved unanimously
- 2) New required Senate task force updates: There was a feeling among Senate that task forces need more accountability. Please put an update prior to the meeting.
 - a) Woody is being recruited to be on DellMedKnowIt
 - b) Should announce things during Senate as "update from the X task force"
- 3) Virginia + Taylor: Event Invitation Protocol
 - a) Official news from the school comes via email and we are required to read our email every twenty-four hours
 - b) We don't want to solely use facebook for official things, but can we use it for optional things? (example: please send this survey to medical students)
 - c) The thought behind this is to limit the amount of emails coming from student affairs



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- d) Things that are financially related, weather related, or anything school-related etc. should go out via email (even if it isn't "official" student affairs business) because not everyone checks facebook
 - i) However, it is useful to watch conversation happen in real-time
 - ii) We should be mindful of spam, but maybe should re-open the talks about EBM
 - e) We shouldn't have to require students to create a facebook account or reactivate a facebook account in order to receive "official" information
- ~Second Thought~
- f) Do we want to standardize how student groups send and receive information from student organizations
 - g) Do we need a Communication Task Force to create guidelines for events and communications within and across the student body? This will be tabled for now and re-discussed next meeting.
 - i) Gather best practices from the student interest groups
 - ii) We need better data
 - iii) We need standardization
 - h) Will return to this next senate meeting
- 4) Open time: Listserves! Woohoo!
- a) If you would like to send an email to the listserve you can do so:
 - dms-students@utlists.utexas.edu (All current students)
 - dms-towersociety@utlists.utexas.edu
 - dms-capitolsociety@utlists.utexas.edu
 - dms-class2021@utlists.utexas.edu
 - dms-class2020@utlists.utexas.edu
 - b) Coming to dellmedknowit with instructions on how to make a listserve
- 5) Follow-Up from Last Meeting
- a) Toli:
 - i) Scheduling an email with Lisa Jones to see what other options there are (can we make it look nicer? Can we change the wording?)
 - ii) Taylor to send a template, Toli to re-write the wording, and Tamara to print and laminate
 - b) Leonard: (Steve...)
 - i) Jackets and fleece are too big for students
 - ii) Admin to take on
 - c) Brooke:
 - i) Asked for feedback from MS2s; got feedback for intercession
 - ii) Meeting happened, it was successful and productive
 - iii) Need to ensure clear lines of communication
 - d) Dekoiya
 - i) Feedback to development people
 - ii) They took feedback really well, and will brainstorm moving forward
 - e) Will
 - i) Society points spreadsheet is great; a few small edits (e.g. title and event name and date) before roll-out
 - ii) No rush on this; will wait for student affairs
- 6) Senate Attendance Bylaw



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- a) *Discussed according to the constitution (amended; 3/19)*
- 7) Updates from Steve
 - a) The list of people who have been refunded is decreasing
 - i) Only a couple left
 - b) End of Year Celebration
 - i) We're hitting some roadblocks revolving the bar
 - ii) We're working on getting those cleared up
 - iii) Pencil in the date: May 5, 2018
 - c) Bigger problem: why do we keep hitting roadblocks
 - i) There's not a lot of information coming down from those who are saying yes/no to student affairs. Steve is collecting data and information to figure out the large mess
 - ii) It's a mess, but we're going to figure it out. To be determined
 - d) Student Health:
 - i) Follow the card on the back of your ID
 - ii) The one hiccup: three day prescription for prophylaxis after needlestick
 - iii) UT health just opened an occupational health clinic; this could be an option to pursue
 - iv) When there is an official decision about how to move forward, will send via email
 - e) Human First
 - i) Approved by the wellness committee
 - ii) In the first year, three options and MS1s are required to attend one of the three
 - iii) The first one, we're buying lunch - VERY STRICT on RSVP (must RSVP to get food)
 - iv) Will send a follow-up email
 - f) Travel Funds (especially for research)
 - i) Announcement from Steve coming soon
 - ii) If you want to be reimbursed, information is coming soon