



The University of Texas at Austin Dell Medical School

Dell Medical Student Senate:

AGENDA

Date: 04/16/18

Time: 6 pm – 7:30 pm

Location: HLB, Conf Rm 4.105

Meeting Type: Senate Meeting

Called By: JL

| New Agenda Items: 04/16/18 | Prep Materials | Presenter | Time Allotted |
|---|---|-------------------|---------------|
| 1. Approve Minutes from 04/02/18 | <ul style="list-style-type: none"> Last meeting's minutes | Jonathan | 5 min |
| 2. Student Affairs General Announcements | | Steve & Jaime | 15 min |
| 3. Senate Committee Elections | <ul style="list-style-type: none"> - Discussing future committee elections | Dekoiya and Megan | 20 min |
| 4. Open Time | | | 10 min |
| 5. Emergency Item (if needed) | | | 5 min |
| 6. Student Feedback About Class of 2021 Calendar for MS3 and MS4 year | <ul style="list-style-type: none"> - MS3 and MS4 years for class of 2021; only available documents are for 2020. When are breaks, holidays, intersessions? | Taylor and Will | 15 min |

Task Force Updates:

Budget: Per Jaime, new budget for student activities has been submitted to administration in Dean's office, has been approved. -Khaled

Bylaws: Current drafted bylaws are still under construction (feel free to go into the folder and add your comments!)

Committees: Look at meeting minutes. We are discussing committee election bylaw.

Coffee Break: Coffee Break is this Thursday at HLB with Tiny House Coffee sponsoring! Please confirm your rolls by highlighting your name in your favorite color: [Dekoiya = Brewmaster] [Will](#) or Khaled = Sales] [Charlotte = Take Down]

Dell Med Knowit: Talked with Finance Committee (Tucker and Lee) about expanding Financial Information tabs on website (200 hits in the last month, most of that is Senate minutes, followed by the Calendar and MS1 outside resources)

Communications: First meeting scheduled for Monday 4/16/18 19:30

Meeting Minutes

Attendees:



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MS1:

Khaled Abdelrahman, Dekoia Burton, Charlotte Heron, Megan Lewis, Will Squiers, Taylor Taliaferro

MS2:

Anatoli Berezovsky, Leonard Edwards, Woody Green, Jonathan Lopez, Anish Patel, Brooke Wagen, Virginia Waldrop, Aydin Zahedivash

Absent: none

Quorum Met (Need 9 Members): Yes

Also Present: Steve Smith, Jaime Thomas

- 1) Approve Minutes from 04/16/2018:
 - a) Corrections: No
 - b) Approved: Yes
- 2) Student Affairs General Announcements:
 - a) Guidelines for applying for funding (approved by Sue Cox earlier this week)
 - i) We are given \$20,000 (total, not for each group) and must submit form in a written proposal
 - ii) Must give purpose for group (50 word max), faculty advisor, affiliation, when election dates are, total number of members (active and general), events you have held in the past, total cost, per capita cost, what was the purpose of the event, did you co-sponsor (*pro tip: they like co-sponsored events*) etc.
 - iii) Applications should be in before "organizational hiatus" before MS1s finish in June and will be looked at before return
 - iv) These applications will be once a year and will be reviewed by a committee: Gerry Kelly, UT representative, Jaime, 4 students from senate
 - (1) Don't worry if you start mid-year, the committee will create a reserve in case another group pops up in the middle of the year
 - (2) Money will also be set aside in the event that a really exciting opportunity/speaker/event pops up midyear
 - (3) What will they look for include bang for your buck, community impact, can you show a benefit to the broadest group of students?, a benefit to DMS, a benefit to UT, and a benefit to the community etc.
 - v) *More information to come directly from student affairs*
 - vi) What is included: \$\$ for **food is included, but it can only be 10% of your entire budget proposal**, \$\$ for supplies (e.g. suture clinics, health screenings, registration)
 - vii) What is not included: travel is not included; this will come from a separate pot of money
 - viii) If the organization (1) does not send the year's officers to student affairs, and (2) does not conduct events in a professional manner, will forfeit all money for the year and the following year.
 - ix) Money must go straight to vendors; reimbursement is not an option. Plan ahead and Student Affairs will order it on your behalf.
 - b) Organization of Orgs and Clubs



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- i) Registered organizations have to be registered at UT
 - ii) Listed organizations won't have to be registered at UT (they exist because senate exists) → this means they won't have to go through training on main campus
 - iii) Governance: committees and government-related organizations; student representatives should be appointed by the Senate instead of by faculty
 - iv) Student Affairs Partners: advisory and assist from student affairs
 - (1) Orientation committee: TBD whether there will be increased student involvement when 4th years
- 3) Senate Committee Elections: Dekoiya
- a) A bylaw has been drafted to help align student interests with a better process to serve on committees. We will vote on this bylaw at the next meeting.
- 4) Open Time
- a) Move to move meeting to May 7th by Taylor, 2nd by Brooke
 - i) Approved unanimously
 - b) MS2's in their 3rd year need to be back in August for something? But that is when they want to do aways and get it on the record. We still need to figure this out? Steve to find out and get back to us. "Thanks Steve!" -Taylor
- 5) Emergency Item
- 6) Calendars
- a) What we have so far is on Canvas. Steve will check to make sure it's all up-to-date. Ask Darlene if you have specific questions.