



# The University of Texas at Austin Dell Medical School

## Student Senate Agenda

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Location: HLB Conference Room 4.105  
Date: Wednesday, January 30th, 2019  
Time: 6:00pm - 7:30pm

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### Agenda Items:

- I. Observation of Attendance and Quorum
  - A. Attendance logged digitally [here](#).
  
- II. Approval of Minutes from Last Meeting (12/12/18)
  - A. Minutes found digitally [here](#).
  - B. Approved by unanimous consent.
  
- III. A recap of our new path, with time for discussion: Starting 2019 with new patterns.
  - A. The constitution's layout of our mission: review and edit for clarity going forward.
    1. Effective representation of our diverse interests
    2. Foster a vibrant, health-conscious school culture
    3. Empower personal, professional, and academic development
    4. Communication at all levels within school and the organization
  - B. Where we've been:
    1. Since the beginning (2016)
      - a) Created the Senate/Constitution and have been working towards where we want to be
    2. What we're doing now (Fall 2018)
      - a) Currently on "Senate 2.0"
      - b) Goal of iteration. This is not the final version
    3. Where we're headed (Spring 2019)
      - a) Putting everything into culture buckets (V-IX below), to be reflected by the Senate agenda form submission
  - C. Structure for future Reports of task forces/student affairs (2 minute verbal updates)
    1. What we're doing
    2. Where we're headed
    3. What we need
      - a) This is where we need you to add an item to the agenda
  - D. Agenda items may come up during task force reports. Plan:
    1. Summarize bigger items into TF report
    2. Bigger agenda items from a TF or an indiv will be placed into one of 4 focus areas
    3. Student body feedback will be placed into the appropriate area of focus.
    4. Time will be spent addressing each of 4 areas even if no agenda items: stormbraining or following up on reports or ??
  - E. Discussion: what do people think of this plan? Mods? Agenda reflects priorities

1. Agreement on new senate meeting structure, how agenda updates will be made, and that we will also include student feedback into the appropriate bucket to keep discussion on theme

IV. Task Force Reports: (2 min) what we're doing/where we're going/timeline/what we need

A. Budget

1. Review money given to the student body, see what it is being used for, and what process changes will need to be made next year
2. Need a new chairperson

B. Bylaws

1. Task force organization and function - TBD, but in progress
2. No Senate structure changes in a bylaw planned currently, but a potential future project

C. Coffee Break

1. Personal invites were great!! Increased attendance. Reminder email coming to do this again.
2. We sold the last mug! More swag ideas invited. This will be fit into a financial plan based on profits.
3. Community First partnership underway; will be selling artwork at April coffeekbreak
4. Creating a spreadsheet so volunteer shifts can be revisited by Senate members

D. Elections (Implementation of Senate and Committee elections)

1. First deliverable - Debrief on MS2 elections
  - a) Read MS2 Elections Debrief [here](#)
2. Next month - check in with committee members to see that they are able to make meetings, get their opinions across
3. Who will have responsibility if we do change the election design
4. Help with Qualtrics bugs

E. Communication

1. Held town hall last week
  - a) Asked question of those that came re: elections and calendars
  - b) Talked a lot about Dell Med KnowIt
  - c) Town Hall Minutes [here](#)
2. Next Steps: Best Practices to be collected, reviewed, and published to the student body
3. Questions:
  - a) How to add yourself to a listserv?
    - (1) We will include instructions on how to do this yourself as well as how to get in touch with the leaders of each group. This will also be a part of the best practices that are published.
      - (a) Sympa Link Here:  
<https://utlists.utexas.edu/sympa/lists/studentorgs>
    - b) Is there someone approving the messages that go to the student body listserv?
      - (1) Use of the DMS-StudentBody ListServ by individual student groups will be the primary focus of the Best Practices, but it is not currently a list that is built to have someone approve each message

F. Constitution

1. Request to rename "Student Body Feedback on Election Procedures"
2. 19 responses to the Student Body Feedback form
3. Next Steps: Compile the form responses and Town Hall minutes and report out either recommendation/question/further investigation

#### G. Dell Med KnowIt

1. Next Steps: Talk to Jaime about integration about Wiki to give student org leaders more ownership over their own online content and resources (THE DREAM which might be difficult to achieve).
2. Ongoing: Increasing content on year specific pages. Super secret password protected content that only students should see will stay and grow

#### H. Senate of College Councils

1. Updates: GA meetings begin tomorrow, President meets started last week, Anish will be staying on the Senate of College Councils and attending meetings
2. Updates: Town Hall food funded (yay). DOC Group 6 - event planning through Oliver TBD at their leisure
3. Need help finding representatives next year (volunteers from the student body)

#### I. Student Affairs

1. "End of Year Event" (\*\*NOT PROM, the 'EYE'\*\*) - Approvals from everyone but finance (collective groan), but the venue is holding the date without a deposit so that's cool. The venue is..... Downtown and it will be FREE TO ATTEND!(details later.)
  - a) VIOLETS TO KRISTAN and ARIANE
2. Wiki has a fun quirk - You need to attempt to log into the wiki and fail before you can get access to look at it. It will be added to the official Student Affairs Student Policies page.
3. Email Volume Discussion: From Steve/Tamara/Jaime/Joel mainly.
  - a) Creating an opt out option if there is a series planned is a good idea.
  - b) An opt in is also a possibility if it suits the content.
4. New Topics: Where do you look for information? Stacey Abrams maybe has a solution that she would like to demo to Senate. SmartSheet Calendar Function is the idea, and is working through the bugs right now.
  - a) We're willing to listen to the possibility of a common calendar.

### V. Student Representation

- A. Ideas to promote a variety of student interests. Thoughts?
  - a. Things to include: Fighting for time in orientation to talk more about senate, student groups, and what our Dell Med org structure looks like - this deliverable might be a physical handbook, 5 minute lectures after MS1 lectures
    - i. Thinking of calling this "Student Body Onboarding"
    - ii. Talk to Megan if you're interested. This also sounds like the Communications Task Force or Bucket
  - b. UMEC Student Feedback Structure - ensuring that there is a way to speak up because representing multiple class interests is difficult
  - c. Dedicated time to spend during MS2 to develop year 3 research proposals and identify mentors?
    - i. How do we, as a Senate, promote these things (b and c above)? Megan, Dekoia, and Sam will be talking to Beth Nelson to discover what might be possible

### VI. Culture of Wellness

- A. New things: DOCS Wellness Outings! How are they going?
  1. DOCS 5 sacrificed their money to Town Hall because they can't bring anything onto the property
- B. Springtime Snow Much Connection type of event?
  1. Sam is going to brainstorm how to engage more wind-scattered MS2s
  2. Possibility of a new wellness oriented Task Force in the future

- C. Toli - studying for Step 1 and Step 2 are not “well” periods, so brainstorming ways to make this better might be something to focus on in this bucket. This can be before Step 1, sometime in the process in a weekly or biweekly fashion. Step 2 is more difficult.

#### VII. Emergency Time (Innovation among DMS students)

- A. Noah - Personal project of driving innovative, creative, entrepreneurial energy at this school
  - 1. Example: Noah and Aydin won a Student Innovation prize of \$1000 from Mellie Price’s group
  - 2. Catalyst Program - Usually work with Health Innovation Fellows/MBAs. This is an opportunity for partnership
  - 3. Healthcare CoLab might be another opportunity - Zack Timmons (MS2) is planning on doing a 3rd year project for it
  - 4. How do we become a creative hub?
    - a) Wrap into the 3rd year? Replace/Redesign the IPE 3rd year project?
    - b) Pain points - time, figuring out how to insert yourself with the right people, **mentorship** seems to be the way to get plugged in with the right people and learning how to utilize what time we do have with the most impact
    - c) Some of the challenge might be that we don’t recognize when our public health and service oriented projects are able to qualify for additional resources if they have possible commercial value
      - (1) Timing to introduce this type of thinking is also tricky

#### VIII. Academic/Professional/Personal Development

- A. Sam - Let’s create a Conference Calendar with submission deadlines that are notoriously good at student involvement
- B. Marielle - There is a disconnect between what they tell us to do and what we actually do in terms of direct or flipped classroom learning. This feeling is at a peak in Foundation of Disease, where outside resources are often relied upon more heavily than lecture.
  - 1. Oliver - The real value of attendance is facetime with attendings coming to lecture, forming differentials, and how to start clinical thinking. This is preparing for MS2.
  - 2. Will - Validating what Oliver said - He interviewed people who did IM first, and they regretted not going to lecture because it would have helped during the clerkship. They also recognized that to pass the test it was better to use outside resources and not attend class. The MedEd leadership might be able to change how lecture is presented and reminding people that the purpose of Pass/Fail is so that the test content is maybe not the purpose of the lecture.
  - 3. JoLo - This would move away from using MOD as a Step 1 course
  - 4. Leonard - We (Senate) are not a clearing house, we are a resource hub. The best outlet for this discussion would be your Anytime Feedback forms, UMEC representatives, etc. Gathering feedback from the class and composing an email to Beth Nelson is also an option.

#### IX. Communication

- A. Taylor’s agenda item: f/u on school giving a forum for student response during nat’l events. Where are we on this? (*Brooke? Do this as part of meeting w/ Jaime?*)
- B. Town Hall recap:
  - 1. Brooke on Constitution
  - 2. Taylor on Communication
- C. Feedback from Student Body:

1. Communication from student about school communication. Read aloud and discuss.
  - a) This will stay on the agenda for the next meeting to determine next steps.
- D. Improving Brooke's biweekly email.
  1. Tl;dr of senate meeting each time (this was proposed at TH)
  2. Who should summarize the meeting?
  3. Add a pulse of the student body sometimes? The quiz we talked about from Eddie/Virginia's report.

X. **Violets**

- A. To Brooke for all of her work on improve Senate meeting!
- B. To the person with the idea of personal invites to the Coffee Break!
- C. To Kristan Schiele for tons of help with the End of Year Celebration!