



The University of Texas at Austin Dell Medical School

Student Senate Agenda

Location: HLB Conference Room 4.105

Date: Wednesday, February 27, 2019

Time: 6:00pm - 7:30pm

Agenda Items:

- I. Observation of Attendance and Quorum
 - A. Attendance logged digitally [here](#).
- II. Approval of Minutes from Last Meeting (02/13/19)
 - A. Minutes found digitally [here](#).
- III. Task Force Reports
 - A. Budget
 1. Next big thing is to gather feedback regarding funding processes so we can make our April town hall effective. Dekoiya can design a quick survey to do this and send it out next week and we can go from there.
 - B. Bylaws
 1. Talked about overlap between constitution and bylaws
 2. Work in progress TBD
 - C. Coffee Break
 1. Next is tomorrow
 2. Please send out invites to faculty
 3. Volunteers are set
 4. Come join us!!
 - D. Communication
 1. What we're doing
 - a) Still working on a one page memo re: listserv best practice
 - b) Re-thinking our workflow as asynchronous work on the Slack channel had stalled
 2. Where we're headed
 - a) We have several projects in various stages including, but limited to:
 - (1) A usable calendar
 - (2) Guidelines for listservs
 - (3) Improved EBM
 - (4) Event recruiting
 - (5) Contemplating a more comprehensive move to Slack (or similar)

3. What we need
 - a) More time in the day
- E. Constitution
 1. 16 surveys back - half didn't care, other half didn't feel a lot more strongly about change
 2. Low impetus for change
 3. Will be moving to end this TF and merging with bylaws for further constitutional updates
 4. Motion (Brooke, Megan 2nd): Motion to end the constitution task force as it has completed its purpose - passed
- F. Elections
 1. We feel Qualtrics is working well
 2. Survey checking in to see if people are receiving email and that their voice is supported
 3. Handbook coming to give reps and faculty greater clarity
- G. DellMedKnowIt
 1. Moving to the Wiki for some content
 2. Prep work coming
 3. Encourage student groups to sign up and make a page!
 4. Will benefit everyone because they can rely on the info to be accurate
 5. Please give feedback if there's a problem
- H. Senate of College Council
 1. Just had a picnic (yay!)
 - a) Spent \$196 of \$200 budget
 - b) More than enough food
 2. Next group is having Dell med culture problems (drama!) [Brooke and Megan are in this group and are fully aware of the issue - this is not something that should be worrisome to the school at large.]
 3. Emergency Fund proposals need to go to Jonathan Lopez -- deadline March 26th
 4. We have \$1,739 remaining for 3 more DOCS events and a May wellness event
- I. Student Affairs
 1. Moving to Wiki -- not required per email, but we really want people to want more flair
 2. EBM: Brooke and I have come up with a cool way to streamline
 - a) We didn't know how bad it looked in email
 - b) Going to be changing a lot soon
 3. Survey re: 3rd floor
 - a) Kind of random, but important for people that use the 3rd floor rooms
 - b) Highly encourage people to fight for these rooms if they use them
 4. [Jaime] Getting married this weekend!!!!!!
 - a) Congratulations!
- J. Innovation
 1. Consists of Noah and Aydin
 2. Forging partnerships across campus and outside UT that are interested in entrepreneurship
 3. We feel there's a cultural void at Dell:
 4. Chief Technology and Innovation Officer (Rick Peters)

5. "I would like to understand the boundaries of what Senate can do as far as imposing on students lives" - Noah

IV. STORMBRAIN!!!!

- A. We used sharpies
- B. To be continued...

V. Communication

- A. Feedback from PCP about budgets, travel funds, etc. (Brooke)
 1. Primary Care Progress has not spent much money because most of the opportunity is in incentives to bring people in to meeting and Dell money can't be spent on food
 2. Also difficulty with double-approval process
 3. Surgery IG got line-items approved on their budget and then denied when they tried to actually do what was approved
 4. Travel also doesn't come from this budget which is the other largest expense for groups after food
 5. Budget TF to propose rules...
 6. Data from students is data that requires change
 7. A bigger issue of the financial policies
 - a) They changed mid-year and did not communicate
 - b) Can only unlock \$500 for travel if you can get a GME department to match it
 - c) GME departments don't actually have any money for student travel
 8. Policies are being made without student input that requires us to do the legwork to fix it
 9. Senate needs to do something about this -- lots of feedback from students
 10. **Action items:**
 - a) Make a qualitative survey to gather data to scope this problem
 - b) Obtain org chart of who is making these financial decisions
 - c) **No Money, Mo Problems:** Sam, Woody, Oliver, and Marielle
 11. Motion by Helen: We create a task force called Financial Policy to get at this issue of finance problems
 - a) Seconded: Noah
 - b) Motion passes unanimously

VI. Academic/Professional/Personal Development

- A. MS2 Feedback about planning for MS3 (Dekoia, Sam, Megan)
 1. Planning for 3rd year
 - a) People are having difficulty
 - b) "I can't network", "I can't meet up with people"
 - c) "If we want to be a school that does research, we need to let people network."
 - d) Can we look at schools that take a year of research seriously and how they handle this?
 - e) Ask Sterling if he feels the research track is an important part of Dell
 2. Feelings of engagement at Dell

- a) 3/4 of MS2s felt disengaged from Dell
- b) Time in hospital
- c) Choosing between assignments, studying, and going to events
- d) Correct path for this is UMEC by preamble to Senate constitution
 - (1) How might we get people on UMEC to speak for MS2s?
- e) Concerns about legitimacy of survey: In the past, legitimate problems have been shot down by admin due to “low n” on previous issues
- f) First thing you have to prove is that this is actually a problem
 - (1) Need a majority of the class participating

3. **Action item:**

- a) Megan will obtain more data on size of this problem and present progress at the next meeting

B. Disseminating Course Evals (Brooke)

- 1. Is there an impetus for change
 - a) When you look at the end of course evals for all of the core clerkships, the average rating is 4.9 except for Women’s Health which is 4.8 (out of 5)
- 2. Charlotte (on Assessments and Evaluations)
 - a) They go through the evals by detail and look at the lowest ratings and work to make change
 - b) The data point rated above is almost an afterthought at these meetings
 - c) Change is happening based on the other data points
- 3. Final reports of eval are not being disseminated
 - a) They should be, but are not currently
- 4. Maybe Senate should host a training for MS1s to impress the importance of the feedback when you want to do anything else at the end of the clerkship?
 - a) Transparency on how the data is handled and the rules they have to follow

VII. Emergency Time

- A. Sam and Will hosting office hours Friday at noon to discuss MS2

VIII. **Culture of Wellness**

- A. [DMCB Financial Report](#) (Virginia)
 - 1. Coffee break is financially sustainable
 - 2. Asking for Senate blessing to invest in more sales inventory [This was agreed upon, no vote was needed so we can move forward]
 - a) Travel mugs
 - b) Possibly other items like shirts, etc...

IX. **Student Representation**

- A. Debrief: Eugene Kim, our first SG rep (Woody)

X. [Violets](#)

- A. To Helen for getting such great coffee donations through her coffee network for DMCB!
- B. To Will and DellMed KnowIt: “It’s so great! I use it a lot”
- C. To Virginia for the great financial report for Coffee Break
- D. To Pediatric Student IG for an amazing event! Thanks Catherine Dawson!

- E. To Brooke Wagen and Jonathan Lopez for the great emails that digest the Senate minutes and all of the behind the scenes work!

XI. Action Items:

- A. **Sam, Oliver, Marielle, and Woody** formed the Financial Policies Task Force:
 - 1. Make a qualtrics survey to gather data to scope this problem
 - 2. Obtain org chart of who is making these financial policy decisions
- B. **Megan** will obtain more data on size of this problem and present progress at the next meeting
- C. **Everyone:** Look at the stormbraining pictures for 5 minutes and see if there's anything to bring forward at the next meeting (or if you want to do something even bigger, great!)
 - 1. File is under 2019 Meeting Resources [here](#) (i took pix of the sheets)