



The University of Texas at Austin
Dell Medical School

Student Senate Agenda

Location: HLB Conference Room 4.105

Date: Wednesday, March 13th, 2019

Time: 6:00pm - 7:30pm

Agenda Items:

- I. Observation of Attendance and Quorum
 - A. Attendance logged digitally [here](#).
- II. Approval of Minutes from Last Meeting (02/27/19)
 - A. Minutes found digitally [here](#).
- III. Task Force Reports:
 - A. Budget
 1. Dekoia seeking clarification on differences in scope of Budget and Financial Policies TF
 - a) Further discussion deferred for now
 - B. Bylaws
 1. Working on Constitutional updates/fine-tuning
 2. What we need: if you're not on the TF and want to be, let Megan know!
 - a) Question: what is the perception of the "correct timeline" on this?
 - (1) Sam - perhaps prior to MS1 election? General consensus on this. (end of August)
 - C. Coffee Break
 1. Permission to order new mugs granted last meeting
 2. We've picked out travel mugs, will keep you posted
 3. Nothing we need of Senate right now.
 4. Upcoming coffee breaks: March 28, April 16
 - D. Communication
 1. Listserv memo [here](#)
 2. We're investigating a move to Outlook again
 - a) Next step meet with Chief Information Officer

3. We're investigating moving classes to Slack rather than FB. It would be voluntary and by class. We feel it's most likely to work with Class 2023 and less so with older classes
 - a) Next step setup workspaces by class and push via link on each class FB pages
 4. What we need: link in memo to directions on DellMedKnowIt
 - a) Will completed this task during meeting
 5. Further details in meeting minutes [here](#)
- E. DellMedKnowIt
1. Off and running! And transitioning to the Wiki
 - a) So far, 14 student groups have told Jaime that they want a page on DMKI
 - b) Hopefully, jealousy will set in soon and more groups will sign up
 2. Long term goal: boost MS2 recs
 - a) Will & Sam working on this - aiming to have this done by time current MS1s start MS2
- F. Elections
1. What we're working on: Elections TF Handbook due by end of March
 - a) We've created an outline.
 - b) Scheduling a Google Hangout to divvy up tasks
 2. Nothing needed from Senate at this time.
- G. Innovation
1. Goal is to create a culture of innovation in order to create transformative solutions for healthcare and physicians
 - a) Just piloted "Design Across Disciplines" at GSA (over 30 grad programs got involved, 7 teams)
 - b) These teams created some great ideas!
 - c) Only 2 medical students participated (Jacque and Dayal - made great contributions!)
 - d) 2 afternoons to put together pitches and get valid feedback
 2. Information on Genesis Program (unique - largest fundraiser through HornRaiser, has received \$1.7 million from community)
 - a) Noah has just joined their leadership team and wants to link them with the medical school
 - b) History of work with them at DMS (Student Innovation Fund)
 - c) They want med school involvement!
 - d) How can we reduce the barrier(s) to participation? This is the direction that the Innovation TF is heading in.
 3. Megan - what do you need from Senate?
 - a) Senate as "vehicle for integration"
- H. Senate of College Councils
1. Elections this Thursday

2. SCC will shut down for a bit while leadership changes - won't be meeting for a few weeks.
 3. **Question:** Can we ask for *more* money next year?
 - a) Jonathan will look into this
 4. Emergency fund closes on the 26th
 - a) Only Senate can apply for funds
 - b) Funds must be spent by the end of May
 - c) Dekoia has some ideas!
- I. Financial Policies TF
1. Survey sent by Sam last week
 2. Meeting with Jaime to discuss has been rescheduled
 3. Dekoia will send Sam meeting minutes from previous meeting with Jaime about financial policies
- J. Student Affairs
1. Not present tonight.

IV. **Communication**

- A. Jonathan: Review of process during agenda items
1. Speaker takes floor, they can see everything they need to say
 2. Followed by period of question & answer (raise hands)
 3. Follow-up questions saved until end
- B. Brooke Wagen: Course Summary Dissemination
1. Steve has requested Senate's feedback on course feedback
 - a) What is the best way for people to receive this info?
 - b) They want more access/transparency to this info
 - c) How would we like this info to be disseminated?
 - (1) Aydin - wiki page that Jaime created that is guarded by password
 - (2) Taylor - wiki page or Canvas (student resources page where all this stuff lives) (student resources page crosses years)
 - (3) Brooke - perhaps both
 - (4) Charlotte - doesn't like idea of using student resources page on Canvas (let it be known)
 - d) Perhaps greater transparency/access to this info will create more dialogue and interest in filling out surveys truthfully/constructively
- C. Woody Green: ListServ (Open Time):
1. Listserv memo [here](#)
 2. We met, we put together a memo
 - a) Goal of memo: have some best practices in place, disseminate them so people know
 - b) Charlotte: can we add a list of class-specific listservs to the memo?
 - (1) Done!

V. **Academic/Professional/Personal Development**

A. Brooke: active work among the higher-ups about Match Day

1. **Question:** are we currently soliciting student feedback?

- a) We've only met once; not currently seeking feedback, but we will be (Brooke and Jonathan sit on committee).

VI. **Culture of Wellness**

A. Will Squiers: Patient and Student Safety at DSMC

1. Prompted by experience on IM

a) Question: What is the guest check-in process @ DSMC?

(1) General impression: there is none...

(2) Char: "Don't you get your picture taken?"

(3) Megan: Isn't there a security guard by the door?

b) Either not being enforced or there's not a system (likely the former)

c) Issue for patient safety and patient care

d) Our angle: we can advocate - "I don't feel safe as a medical student."

(1) Jonathan: be careful, is this in our lane?

(2) Woody: be careful about throwing the safety flag

(3) Will: what are the potential unintended consequences here?

(a) Toli - possible discrimination

(b) Will - processes in place can help ensure equal treatment

(c) Megan - coming to them with a possible solution might be better received

(i) Can we talk about a crosswalk please??

(d) Taylor - we need to do our research

(e) Virginia - seconded Taylor's comments

(f) Brooke - opportunity to show that we can study this issue and find ways that it's been done poorly and well around the country

(4) Will's summary:

(a) Most of the counter-arguments - kind of arguments of convenience

(i) Woody: disagrees that the discriminatory issue is one of convenience

(ii) Noah: protocol for active shooter - run and hide

(a) Also, what is the size of the problem here?

(iii) Conclusion: important but no one is grabbing this by the horns right now

(b) Suggestion: start a thread on Slack

B. Brooke Wagen: Spring Wellness Event

1. We need to spend some money!
2. **Goal:** are people gung-ho about doing a senate-sponsored, SCC-funded spring wellness event
3. Funding
 - a) Let's figure out how much we have left, after DOCS groups 7-10 events
 - b) Oliver: minimum \$200, max \$600 set aside (woooooo!)
4. Timing
 - a) Avoid EOYC (May 3)
 - b) MS1 mid-term (April 29)
5. Help: who wants to help with this?
 - a) Jonathan: start a thread in Slack → Brooke to do this.
6. **Question:** how about we start a task force for this?
 - a) Jonathan: perhaps unretire a previous TF

VII. **Student Representation**

A. Jonathan Lopez: Proposed changes to meetings

1. **Question:** how do we feel about moving to monthly as opposed to biweekly meetings?
 - a) Taylor: if I miss one meeting, then I'm totally out of the loop; I think workflow would suffer
 - b) Jonathan: want to make sure that meetings are productive
 - c) Will: Senate meetings are what prompt me to get my work done
 - d) Oliver: have you thought about every 3 weeks
 - e) Virginia: I would like to know if questions are going to be posed so I can prepare for the discussion
 - f) Helen: I like the idea of having less meetings and/or staggering them, so I don't have to always miss the same things (things that happen on Wednesday)
 - g) Will: what if we had a TF "working" meeting every other week, and a standard meeting every other week?
 - h) Jonathan: no official business would happen at those meetings; and what if people are in multiple TFs
 - i) Noah: second meeting could be a conference call hosted by the presidents?
 - (1) We've had some productive meetings remotely
 - j) Jonathan: part of the issue is that it's always on a Wednesday
 - k) Sam: what about rotating through

- l) Toli: I don't feel as though we do enough to justify biweekly meetings
- m) Jonathan: let's push the next meeting back a week (the 2nd)
- n) Charlotte: we need to know whether we have quorum more than 24 hours in advance
- o) Jonathan: slack Quorum channel (like eventbot)
- p) **Motion:** Move next Senate meeting to April 2nd
 - (1) Jonathan proposed, Sam seconded
 - (2) Vote: unanimous approval
- q) Jonathan: will table rest of discussion for next meeting

B. Taylor Taliaferro: Task Force/Agenda work

- 1. Same thing as Jonathan's discussion: using second meeting a month for task force work
- 2. Woody: I like this idea, will also help distribute work
- 3. Megan: don't go so far into task forces that we lose the whole group discussion and ideas that come from that
- 4. Taylor: this would not replace the standard meeting - they would alternate
- 5. Megan: TFs would lose flexibility on when to meet
 - a) One idea is to have one senate meeting be for general updates, and the second meeting to be for task force updates
- 6. Noah: it's helpful and important to get the whole picture; getting the whole story helps with creativity - what's meaningful comes from those discussions
 - a) If people are spread too thin, then we need to go deep
- 7. Sam: what's our action item?
- 8. **Question (Brooke):** what other night of the week could work for you?
 - a) Oliver: want to create a Slack poll?

C. Helen: UT Printing

- 1. Saw areas of campus that got free printing, and we are asking if we can do that too!
- 2. Senate: How many prints should we ask for (a week? A month?)
 - a) Proposal: \$20/month for Ms1s, none for MS2 (most printing done in hospital), \$20/month for MS3s, Ms4??
 - (1) Dekoia: give a small budget to MS2s and MS4s - aim high!
 - (2) Jonathan: use Slack!!!!!!!!!!!!!!!!!!!!

D. Jonathan Lopez: Student Body Feedback

- 1. Lyndsey (MS2): asked for link for reporting good/bad behavior
- 2. Summary of MS3 comments - a lot of frustration with away rotations application process
 - a) Woody: Student Affairs was caught way on their heels and have been defensive

- b) Aydin: not sure how Match Day event will be received in light of VSAS, VSLO frustrations - perhaps people are saying, let's figure out VSAS/VSLO first before
- c) Jonathan: according to Steve, we've cleared the log-jam
- d) Aydin: unquestionably a fumble, but I believe this anger has gotten them defensive - might be contributing to lack of perceived movement by the class; perhaps focus group meeting is needed? Focus group of calm people?
- e) Jonathan: going to circulate email to whole class
- f) Brooke: there is a lot of emotion that we need to recognize
- g) Toli: cool that it's anonymous but then it's hard to follow up on their comments - is there a way to have a conversation that's anonymous, like on Craigslist?
- h) Dekoia: we need written responses from Student Affairs
- i) Brooke: emails were sent; a lot of this feedback came before those emails were sent
- j) Jonathan: May Block is another issue
- k) Brooke: a late data point on Senate elections procedures

VIII. Violets

- A. Helen and Eugene for looking into free printing (he helped scavenge for free printing on campus)
- B. Violets to Will for the way he's taken ownership of DellMedKnowIt
- C. Violets to Jacque and Dayal for participating in health tech innovation catalyst!
- D. Violets to Megan Lewis, Ariane Sam, Will for meeting with MS1s and talking them through the lottery system
- E. Violets to Toli - for gracefully receiving Virginia's snark and not snapping back

IX. Action Items

- A. Move next Senate meeting to April 2nd (complete)
- B. Jonathan to start Quorum channel on Slack
- C. Brooke to figure out next steps for spring wellness event.
- D. Everyone - Think about what night of the week would work for the second flexible meeting night would be
- E. Jonathan to follow up about building management issue
- F. Follow up on quartile determination (Jonathan)
- G. Fixing May Block issue - check with Beth Nelson about this (Charlotte)