



The University of Texas at Austin
Dell Medical School

Student Senate Agenda

Location: HLB Conference Room 4.105

Date: Wednesday, April 17th, 2019

Time: 6:00pm - 7:30pm

Agenda Items:

- I. Observation of Attendance and Quorum
 - A. Attendance logged digitally [here](#).

- II. Approval of Minutes from Last Meeting (03/13/19)
 - A. Minutes found digitally [here](#).

- III. Task Force Reports:
 - A. **Budget:** Dekoiya
 1. Nothing to report
 - B. **Bylaws**
 1. **Ask:** if you are interested in updating the constitution, Megan could use some help!!
 - C. **Coffee Break**
 1. Had a great Coffee Break Yesterday
 2. Community First Village came out; we had an excellent turn-out
 3. Next Coffee Break is on May 21st - final one of the semester; invite faculty
 4. Going with Titanium/Orange and All Black
 5. **Ask:** Please come to the next one!
 - D. **Communication**
 1. Working on:
 - a) Outlook for students
 - b) Slack
 2. Tabled for now:
 - a) Recruiting for events
 - E. **DellMedKnowIt**
 1. Maintenance is happening for the whole UTWiki

2. Started transferring pages
3. Some concern about losing the Wiki → open time
4. Trying to get set before 2023 shows up

F. Elections

1. Trying to work on changes to bylaws and elections process set
2. Need to elect people to UMEC

G. Innovation

1. No ask this evening
2. Tomorrow meeting with Genesis leadership → kickoff for application pipeline
3. Getting med students involved in entrepreneurial projects
4. **Question:** What is the line between spam and asking for feedback on surveys?

H. Orientation

1. Working on our outline of what we'll talk about and deliverables.
2. Dates for SB orientation time for us: Wedn 6/26, Thurs 6/27 9:45 - 10:30am

I. Senate of College Councils

1. Final GA of this Semester was *last week*; am in contact with new President (former VP) and the new VP
2. Looking towards Summer budget form
3. Stand-by!

IV. Student Affairs

A. Tracking Your Greatness is both for student tracking and for the school to brag

1. Urgent need for them to brag tomorrow
2. Brainstorm potential names of orgs/places we have been active in community for Steve

B. Student Group Budgets:

1. Has been more restrictive than Steve Smith anticipated
2. This past year we finally had a student-funding allocation board
 - a) Got \$20K set aside for student
 - b) Board allocated that money based on requests for student orgs
 - c) Things that benefit larger community or more students are valued more
 - d) Board needs to approve/disapprove on a line-item basis → was not done on the first iteration
3. I think we are getting to keep the \$20K and maybe increase next year, but not yet approved
4. **Idea:** might look at doing this twice per year or quarterly
 - a) More work for funding board
 - b) May be easier for student groups
5. 10% rule for food is **now 25%**

6. Reason for double approval → I want students to initially set priorities of where your money is best spent
 - a) Every individual expense must go through UT accounting processes
 - b) It's possible that something the Board approves will get denied by UT accounting
 7. Budget can be used to add teeth to rules
 - a) Failure to post event to student calendar?
 - b) Failure to follow communication guidelines?
 - c) Failure to notify Student Affairs of new officers?
 8. Student travel
 - a) Might be a different funding source coming soon and policies may be changing
- C. Last year we tried making Ad Hoc advisory committees for certain subjects
1. Most we ever had in attendance is 4 students
 2. We feel this is not working
 3. **Ask/Action: What do you think?**

V. Communication

- A. Woody: Information on Slack Roll-Out (10-15 minutes)
1. Questions:
 - a) When is 2023 class set?
 - (1) Steve: They have an email listserv, but won't be 'set' for another 4-5 weeks
 - b) Student-only or add student affairs, faculty, other admin?
 - (1) Jonathan: I think students only
 - (2) Anatoli: Lucas from design is in the Design Slack Channel and it's super helpful
 - (3) Noah: What about social things?
 - (a) Woody: We have locked channels
 - (4) Dekoia: It would be helpful to have *Student Affairs* on board, because they matter
 - (a) Noah: Have people that matter, great idea.
 - (5) Dekoia: We can start off 2023 with an invite to 'set' the culture if its an initiative we really care about.
 - (6) Bonnie: Difficult to communicate in the class without certain platforms!
 - (7) Steve: Suggestion is SA, faculty, etc. do not need access as he does not think it will be used (personally)
 - c) Does anyone hate this idea?
- B. Jonathan: Senate Wide OKRs (20-30 minutes): Found [here](#).

1. Brooke, Sam, Megan, and Jonathan met to talk about Senate direction and outcome management
 2. **Ask:** Please go and make comments on the objectives in the above link
 - a) If anything is not represented, please let us know
 - b) Don't add things → instead put in comments
 3. Noah:
 - a) TF level should align 70% with the Senate-wide level OKRs
 - (1) 70% top-down - 30% bottom-up
 4. Megan:
 - a) If this is not perfectly ironed, then ____ is coming in the Fall
 5. Brooke:
 - a) Is this use of OKRs Bylaw worthy?
 - b) Maybe we should make a temporary plan as to how we're doing this in the Fall
 6. Megan:
 - a) Bylaw is brewing about how we run meetings → can present in the Fall when better codified
 7. Will:
 - a) Should there be teeth to keep people accountable
 8. Bonnie:
 - a) Will better show new people what we do so they know what they are going into when joining Senate
 9. Noah:
 - a) I worry about punitive measure because it might make people too conservative
 - b) OKRs should pull you into a high-performance mindset
 - c) I feel like top → down accountability will keep people honest
 - d) Will keep people from sand-bagging
 10. Jonathan:
 - a) There needs to be a mechanism for TF leaders to remedy TF members that are not keeping up
 11. Noah:
 - a) I agree that a many data point approach to being kicked off senate is better than a specific % completion rate
 12. **Action Item:** Senate-wide OKRs codified by the next meeting
 13. **Action Item:** TFs to have their OKRs set up by the next meeting
- C. Open Time:
1. Noah → Clarification about Email Best Practices
 - a) I have a start-up!
 - (1) We're pitching at a competition in early May
 - (2) Med students are in our target age bracket for our market
 - (3) Ask: What's the boundary for sending out an ask for surveys?

- b) Steve Smith:
 - (1) We have a process for faculty or outside groups to apply to send to things to students
 - (a) IRB approved
 - (b) Outcome must help students and not just someone else
 - (c) Then they get one request
 - (d) Most of the time these go to FaceBook or EBM
 - (e) We get around a dozen/week to survey medical students
 - (2) No rules in place for students sending out survey
 - c) Woody:
 - (1) The Comms TF will discuss as our current best practices apply to student groups and not surveys
2. Will:
- a) Ask: Is the Wiki going away or just not being expanded?
 - b) **Action item:** Steve will look into this

VI. **Academic/Professional/Personal Development**

- A. Open Time

VII. **Culture of Wellness**

- A. Open Time

VIII. **Student Representation**

- A. Marielle and Bonnie: Lead Discussion on Academic Governance Elections (15 mins - 20 mins)

- 1. Do we need Dellegates (sp?) on the main UMEC committee?
 - a) Brooke: yes... we made a mistake not doing that in the beginning. In having a Dellegate on UMEC, we hope to channel student-body feedback better.
 - b) Megan: are we adding a position or taking one away from the non-Dellegate positions? Must think carefully about interactions.
 - c) Toli: I don't know if we need a Senate member on UMEC, but really just need better communication between UMEC members and Senate → maybe a Comms TF thing
 - d) Will: If we do it, we should make it an MS3
 - (1) Most available and knowledgeable compared to
 - e) Brooke: We were afraid of a power grab and wanted to spread out the jobs. The problem is that we've spread out power too far and now Senate has little ability to make changes (i.e. DOCS re-design). Options to solve?

- (1) Could elect a 3rd year who's already a Dellegate to be the 'Senate rep' to main UMEC
 - (2) To designate a Dellegate to be the UMEC point person with Senate
- f) Noah: GSAs exec board has teeth because they have representation on committees. If you want Senate to be able to make decision that have impact, you need Dellegates on these committees.
2. Do we want people to serve X year terms? How long should people serve on UMEC? She's mostly curious, but does feel a longer term is better.
 - a) Megan: I don't know how feasible it is with how different every school-year is. Asking for a 4-year commitment is a big ask → need clear opt-out procedures
 - b) Dekoia: We need to make sure the MS2 can attend if we have longer terms
 - c) Jonathan: Maybe we should have different types of members? Or an opt-out/opt-in option after 2-3 years?
 - d) Toli: What are the faculty terms?
 - e) Steve: most of them are on it based on their role rather than an appointment. I don't know what their terms are.
 - f) Woody: Why not have something like a rotating position, that in the MS2 year if you're overwhelmed you can ask an MS3/Senate Member to go in your stead and bring up MS2 issues.
 3. Should we have MS2 reps on UMEC at all?
 - a) Will: I was able to attend often during multidisciplinary or Psych/Neuro. Could have two people cover with opposing schedules to maximize chance for MS2 representation. Would not be super fair to those clerkships, though.
 - b) Dekoia: Could we add a duty to the MS3 reps to check in with the MS2s?
 - c) Jonathan: this sounds like a Comms TF issue/potential OKR?
 4. Dr. Nelson is offering to add an MS3 to the Curricular Integration Committee immediately.
 - a) Brooke: we should add student, but I'm not committing to how we do this. Makes me uncomfortable to add Senate members
 - b) Jonathan: I think most people would think it's reasonable to add a Senate member due to the timeline.
 5. Currently GSA elections are part of general committee elections. Why do we do it that way when we do Senate of College Councils from within Senate?
 - a) Will: that's because SCC rules are set up such that presidents from various Senates are the ones that attend

- b) Jonathan: it's a major time sink and unfair to future Dell Med Senate Presidents to expect. I feel it should be a Senate member, though
 - c) Brooke: could make it a President Emeritus role for the MS4 former president
 - d) Jonathan: I'm already planning to do it
 - e) Will: I would lean away from prescription that the MS4 former president do this
- B. Student Body Feedback: None
- 1. Helen: someone gave me verbal feedback → a long discussion
 - a) We're having an issue with people RSVPing and not going
 - b) How might we hold people accountable when they RSVP
 - 2. **Action item:** All to let people know that we are soliciting student feedback
- C. Open Time

IX. Violets

- A. **Jonathan** for starting the OKRs for all of us!
- B. **Dekoiya** for making it from HROB to come to the meeting!
- C. **Megan, Sam, and Brooke** for helping to craft the Senate Wide OKRs.
- D. **Steve** for working to get us the magnificent 10 -> 25%.
- E. **Helen and Virginia** for an amazing coffee break
- F. **All people** helping with coffee break - from **Helen**

X. Action Items

- A. *All: Consider what is the best way to advise SA on issues (wellness, etc). Ad hoc committees this year had poor attendance, what does everyone think about best ideas going forward (brainstorm before next mtg)*
- B. *Revise TF:*
- C. *Send out notice for OKRs*