



The University of Texas at Austin
Dell Medical School

Student Senate Agenda

Location: HLB Conference Room 4.105

Date: Wednesday, May 29th, 2019

Time: 6:00pm - 7:30pm

Agenda Items:

- I. Observation of Attendance and Quorum
 - A. Attendance logged digitally [here](#).

- II. Approval of Minutes from Last Meeting (05.29.19)
 - A. Minutes found digitally [here](#).

- III. Task Force Reports:
 - A. Budget**
 1. Budget is approved
 - a) Do groups know how much they have?
 2. New leadership needed
 - a) Current chair Dekoiya Burton
 - b) MS1s needed for full school
 3. Aydin, Sam, Sharmila*, Jonathan
 - B. Bylaws & Constitution**
 1. Brooke Wagen is chair
 - a) Taking over from Megan
 2. Trying to continue to refine the constitution and bylaws
 - a) Things to visit:
 - (1) Quorum, memberships, representation
 - C. Coffee Break**
 1. Helen Shafer is chair
 2. Way to create esprit de corps between the students, faculty, and admin
 3. Need MS1s as boots on the ground to brew and set-up
 - a) MS2s, 3s, 4s, will come and help with set up and break down

- b) Designed to fit with MS1 schedule
- 4. PR for the event is a big deal
 - a) Personal touches work the best
- 5. We have swag and are self-funded
 - a) Sell merch and get donations
- 6. If there's someone not on Senate that wants to help, they are welcome!
- 7. Roles:
 - a) Taylor is head of marketing
 - b) Virginia is CFO
 - c) Helen is 'coffee queen'
 - d) MS1: Chief Operating officer
- 8. One thing that was really cool last year:
 - a) We invited people from Community First Village to bring their artwork to sell

D. Communication

- 1. Woody Green is chair
- 2. Mission: task-oriented to solve all communication puzzles on behalf of the school (i.e. slack workspace)
- 3. Moving forward: separate room reservations from gathering student interest group info and continued slack refinement
- 4. Needs: MS2s and MS1s

E. DellMedKnowIt

- 1. Will Squiers is chair
- 2. "We have made lots of things" - Will
 - a) Dellmedknowit website
 - b) Dell Med Wiki
- 3. Compilations of reviews of text-books and resources
- 4. Unclear how much these things are used
- 5. We need fresh eyes to help improve (or kill) it
- 6. Possible some of these

F. Elections

- 1. Virginia is chair → Charlotte Heron will be chair
- 2. Oversees the conduction of Senate Dellagate elections and placing students on committees like UMEC
- 3. Conduit between Med-ed and UMEC reps
- 4. Not a good Task Force for MS2s

G. Innovation

- 1. Noah Minor is chair
- 2. Goals:
 - a) Can we arm Dell Med students to effectively launch a successful venture?
 - b) Creating a 'culture of innovation' at Dell Med
- 3. Work with other orgs around campus

4. Noah is excited about the progress and OKRs
5. TF consists only of MS4s, currently

H. Orientation

1. Brooke wants to archive this TF
2. Feedback needs to be done

I. Senate of College Councils

1. Chair is a shared responsibility and antiquated term (Oliver Ha and Jonathan Lopez)
2. Leadership from councils around the school meet to vote on policies, reflect student opinion, and hand out awards
3. For us:
 - a) They give us money for things like student wellness events
4. Need people to go to meetings and take over as treasurer
5. Sam: wants to get at least 5 people trained to use the credit card
 - a) 30 min training
6. Time commitment is 2-3hrs over 3 weeks ('ish)

*J. Coffee Break Announcement***

K. Confirm Task Force Members and deadline for OKRs - New MS1 recruitment

1. *Please let presidents know which task forces you are on*
2. *If you are a chair, please send a complete list to the presidents*

IV. Student Affairs

A. Updates from Steve

1. If you are receiving funding from outside the school, you (they?) can now use a gifting website and earmark it for that program
 - a) Noah: this is a common procedure around UT. The national org puts the money into a UT account that is specified for your org and only you can withdraw that.
 - b) Senate is not in charge of this
2. Student Affairs wants access to the first \$200 that we are getting from SCC that is earmarked for September DOCS event (current idea is to repeat Austin Bouldering Project with Pizza which was a popular event last year and is easy to plan and execute)
 - a) Motion by Helen: Move to keep the funding from the SCC for DOCS groups
 - (1) Seconded by Lana
 - (2) Motion is passed

B. Sam and Megan have a standing meeting with them and will bring updates

V. Culture of Wellness

A. Use of 3rd floor Student Lounge (3.108)

1. Do we want to maintain it as a study space or return it to a piano/wellness room?

- 2. MS1s to gather data/opinions from their class
- B. Mentorship and Interclass Relationships
 - 1. Coming down the pipe is a big brother/big sister matching type program
 - 2. Table for the future
- C. Senate presidents will take responsibility to contact DOCS groups regarding planning the monthly events

VI. Student Representation

- A. UMEC MS1 Elections Timeline Update (Brooke)
 - 1. Appointments to GSA, UMEC general, Scientific Foundations, Assessment/Evals
 - a) Qualtrics opened today to elicit interest
 - (1) Closes next Wed at 5p (near ERAS deadline)
 - b) Need all Senate to have on radar that 9/16-18 will be voting to have everyone ready for training with Beth Nelson

VII. Academic/Professional/Personal Development

- A. Coffee Break Update
 - 1. Next event is September 17th
 - a) Is on the Dell Med Calendar

VIII. Communication

- A. Please keep your ears to the ground and amplify any rumblings/grumblings that you hear
- B. Stacy Abrams and Mary Myers would be great people to bring into Communications-type conversations

IX. First Student Body Event?

- A. Last year we did it closer to winter
 - 1. Megan: should we move it earlier?
 - a) Virginia: yes! We need to have an all school event earlier to show the MS1s that we love them
 - 2. We need someone to head up and other to run events
 - a) We need a date first (this is hard)
 - b) Head over to the Senate Workspace events channel if you can help

X. Violets:

- A. To Sam for hating desserts
- B. To Oliver for being our amazing money handler and buyer of things
- C. To our new MS1 Dellegates for joining this kooky gang!
- D. To Natalie for spreading good cheer (#kudos)

XI. Action Items

- A. Go to the Senate workspace #events channel if you want to help with Senate planned events
- B. Decide which Task Forces you want to join and join their Senate workspace channels
- C. Come up with a date for the first Senate event by the next Senate meeting
- D. Send announcement to school about DOCS Group events
 - 1. Include UT approved vendor list
- E. Jonathan to send the Sign Up Genius for the SCC money class