



The University of Texas at Austin  
Dell Medical School

Student Senate Agenda

---

Location: HLB Conference Room 4.105

Date: Tuesday, October 29th 2019

Time: 6:00pm - 7:30pm

---

Agenda Items:

**I. Observation of Attendance and Quorum**

A. Attendance logged digitally [here](#).

**II. Approval of Minutes from Last Meeting (10.29.19)**

A. Minutes found digitally [here](#).

B. Move to approve the minutes: not approved due to lack of quorum

C. Seconded: n/a

**III. Culture of Wellness**

A. Society Lounge Cleanliness- Sam

- Verdict from MS1s: DOCS groups take on one week and each DOCS group would take it once every five weeks
- Makes most sense to do this on your DOCS day
  - a) Wash dishes
  - b) Put things away
  - c) Throw away gross things in the fridge
- TBD: Selfie slack channel for after clean?
- Timeline and Implementation:
  - a) Identify a key stakeholder in group 1 and 6
  - b) Start after Thanksgiving - make a calendar
  - c) JoLo will go Thanksgiving week so it starts at baseline clean
- DOCS group of the week on white board and laminated/magnet them
  - Lana, Megan, and Girija will make calendar by s/p Thanksgiving

B. Jacket Order- Lana

- Want to get this order going in time for the winter holidays (gifts!)
- Order form and other logistics ready to go for dissemination

- Lana to send out email to go out 11/12 s/p “meeting”
- All done by the end of next week
  - a) Order form by Monday 11/18 @ midnight
  - b) Venmo by Monday 11/18 @ midnight
  - c) Cash by Wednesday 11/20 @ 6pm

#### **IV. Student Representation**

- A. Non-Senator attendance - Sam
  - Bylaw to be edited for formatting and voted at next meeting
  - Attached to bylaw, will have instructions to be sent out to student body
- B. MS2 weekly hours concerns
  - If there are students in the MS2 class who want to collect data with student affairs, you should contact Steve Smith to pursue knowledge and truth.
  - Data will help drive change in culture
  - Will a change in rules help if students disregard the rules or feel they must disregard the rules in order to honor?
  - How can we change expectations?
    - a) Can we build study time into the duty hours? Is this the right play?
  - MS2 led task force should help find data that will lead to results
- C. Senate Presidents Council
  - TBD about getting data from other schools

#### **V. Academic/Professional/Personal Development**

- A. Library Chargers- Sam (Hannah K)
  - Where will we keep them?
    - a) Housing in the library desk, probably - discuss hours with Imelda
    - b) Other options: Jenny and Gaby?
  - Will put Tamara on the purchase of these library chargers

#### **VI. Communication**

- A. Quorum discussion- Sam
  - With MS2 and MS4 schedules, it is really difficult to meet quorum
  - Root Cause Analysis:
    - a) Is the problem that we have a disproportionate number of MS4s on Senate right now?
    - b) Is this a problem of timing?
  - Solutions:
    - a) Is there a way to suspend quorum for the year as this seems to be an isolated problem?

- b) Bylaw about the appropriate number to miss and enforce this?
  - (1) Bylaw to call-in and participate remotely
  - (2) Bylaw about how many misses
- c) Change quorum? 50% + 1?
- d) Virtual voting system?
  - (1) Submit what we are voting on
    - (a) Better for history and record keeping
  - (2) Voting asynchronously is nervousness
  - (3) Proposed bylaw to Senate

## VII. Student Affairs Update

- A. Student Affairs Stance on Doctor's Lounge
  - It's a thing we have to take as is for now, but Steve is working in background. He will let us know about opportunities to advocate
  - The real issue:
    - a) Blatant disrespect of medical students as a member of the medical team
    - b) Missing key information about rounds and patient care
- B. Calendar and Rooming via Outlook
  - Kamran made the technology, but it will take getting everyone on Outlook to do it and others
  - Write up a use case for Outlook - why is it a necessary tool for medical students and
  - If students don't even have access to the calendar, how do we fix that problem first
    - a) Pilot project with senate using existing calendar and emails
    - b) Metrics of success:
      - (1) Get everyone on outlook
      - (2) Schedule senate meetings successfully
      - (3) Use the resources successfully
    - c) Next Senate meeting:
      - (1) Outlook instructions coming from Charlotte → set up outlook
      - (2) Test out scheduling with Kamran here
- C. Fungal Ball (AKA The thing that is \*\*not prom\*\*)
  - Steps taken to get the event approved, looks like the event will be on track for January 24, 2020. Put it in your calendars, people!

## VIII. Violets:

- A. Lana for doing the jackets and vests order
- B. Hannah K for a great idea to help forgetful students

## **IX. Action Items**

- Megan, Girija and Lana will make a schedule for lounge cleanings
- The senate will review the proposed bylaw for non-senate participation in meetings prior to the next meeting
- Everyone who wants a jacket will sign up for a jacket
- Sam will work with student affairs to get the chargers idea moving forward
- Plan a pilot project for outlook emails and calendar access