



The University of Texas at Austin  
Dell Medical School

Student Senate Agenda

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Location: HLB Conference Room 4.105  
Date: Tuesday November 19th 2019  
Time: 6:00pm - 7:30pm

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**Observation of Attendance and Quorum**

- A. Attendance logged digitally [here](#).

**Approval of Minutes from Last Meeting (11.12.19)**

- B. Minutes found digitally [here](#).
- C. Move to approve the minutes: Taylor
- D. Seconded: Megan
- E. Approved unanimously.

**Task Force Objectives and Key Results Reporting**

- I. Looking at Task Tracker
- II. Round 1: 15 minutes
  - A. Communication
  - B. Senate of College Council
    - DOCS 4 good to go
    - Swag ideas- use summer budget for T-shirts for whole school
    - 2step CPR update- involve main campus
    - Jolo going to mtgs - updates pending
  - C. Constitution and Bylaws
- III. Round 2: 15 minutes
  - A. Coffee Break:
    - New mugs are ordered and we will sell mugs at Snow Much Fun on 12/4. Another style mug arrives on 12/10 and Lana and Girija will set up a time for students/faculty/staff to look & purchase those mugs for Christmastime.
    - No coffee break for December because it is a hot mess of a month
    - Next Coffee Break: January 14, 2020 at 9AM
    - Following Coffee Break: February 11, March 24th, April 14th, May 12th
  - B. DMKI:

C. Elections:

D. Innovation:

- We are fine tuning the student innovation fund process
  - a) Opening a new access to privileged funding and a direct pipeline to Texas Venture Labs
- Looking for people interested in innovation and driving change who want to work with us on creating pathways for students to access funding and mentorship. If this sounds like you, email [noahaustinminor@utexas.edu](mailto:noahaustinminor@utexas.edu) for more information.

### **Agenda Items:**

#### **I. Culture of Wellness**

F. Snow Much Fun: The Party- Taylor (5 minutes)

- Announce in email with minutes from Sam/Megan
  - a) December 4th, 6-8 PM, HLB 3rd floor
- What is our budget? \$600
- We will sell new Dell Med Coffee Break mugs!
- Food order: Megan & Tay to work on this
  - a) Catered Dinner:
  - b) HEB: cider / cocoa / cookies / decorations / paper for snowflakes / scissors
- Other items?
  - a) Paper chains and snowflakes
  - b) Encourage impromptu music
  - c) Puzzles and board games
- Taylor - make sure on calendar: DONE

#### **II. Student Representation**

A. Constitution update and vote- Brooke (10 minutes)

- Discussed and sent-out to the student body
- Tonight, we are voting to amend the Constitution that affects article II and article V
  - a) 3 Delegates / year
  - b) Changed deldelegate timeline to 2 year terms
  - c) One meeting / month from one meeting / semester
- Required to get a 10% of the student body to sign a petition to be considered for voting and we have surpassed
- "I move to amend the student body constitution in accordance with the changes that were proposed by the constitution task force."
  - a) Taylor moves to suspend the Roberts' rules and to be approved by unanimous consent
  - b) Oliver seconds to suspend the Roberts' rules and to be approved by unan
  - c) Passed by unanimous consent.

B. Non-Senate Participation Bylaw voting - Sam (5 minutes)

- Megan: I pass to pass the “Non-Senate Attendance and Participation bylaw”
- Brooke: Seconded
- Passed by unanimous consent
- Sam: to update “rules” and come back to Senate with updated living document

C. Student Feedback

- Josh Morris (10 minutes)
  - a) Topic 1:
    - (1) Presentation to Senate about marketing and communicating what we do as a Senate
    - (2) Idea: we have struggled with our platforms, but what if we have a Canvas page? The only problem with this is the theoretical benefit of students creating their own Canvas page
  - b) Topic 2:
    - (1) Lack of professional development as far as the untimeliness and too much of ‘rainbows and unicorns’.
    - (2) Proposal 1:
      - (a) Peer development system: informal network of peers to coach and guide
      - (b) Established through shared principles of feedback
      - (c) Missing a component of professional development
    - (3) Proposal 2:
      - (a) In-house incubator group: roundtable feedback that is professional and helps students work through ideas → I have this idea that I would like to pursue and you need people to give feedback and help grow
      - (b) For all classes, by all classes
  - c) Solutions:
    - (1) Structured environment for talking through ideas (usually, entrepreneurial)
    - (2) We’re working on longitudinal, vertical relationships and we need to work on peer-to-peer lateral relationships → Is it possible that if we create this vertical change, the lateral change / culture change will happen down the road
    - (3) Inject into the training for peer coaches and peer coach partners the idea for lateral coaching

### III. Academic/Professional/Personal Development

- A. Peer Development Program Update - Brooke + Charlotte (10 min)
  - Met with Patty Prado 11/19 about coaching for growth mindset
  - Talked through logistics: how often to meet and how many students: mentor and how to ensure quality on both ends
  - Update: Patty Prado has agreed to help us train peer coaches, do a training session for MS1s/MS2s coaching partners and to do feedback after the sessions to make sure (1) it happened, (2) improve, (3) coaches to ask for help
  - Granular part of this: MS3 and MS4 opt-in
    - a) We will clarify vocab and market /match through DOCS
      - (1) 2 MS3s and 2 MS4s (to 2-3 MS1s/MS2s)
    - b) Beta test goal: get through training in early January to make sure first contact is after clerkship feedback for MS2s and MS3s after feedback mechanism
  - To give DOCS the first way to have a mentor with a secondary as a larger pool of mentors
  - To give set aside time for MS2 intersessions or MS1 after lecture
- B. Attendance and Virtual Attendance - Megan (10 min)
  - Bylaw in progress: find in important documents
    - a) Facing a culture issue due to attendance
    - b) We want Senate to feel important
    - c) Updating for excused/unexcused and virtual options
    - d) We will discuss further at the next meeting
    - e) "If you don't show up to a meeting, you're a bum" -Jonathan Lopez

### IV. Communication

- A. Outlook Update - Charlotte (10 min)
  - Does it tell you what you need to do with your error message?
  - Create a support ticket

### V. Student Affairs Update

- A. New microwaves, two (count 'em 2) microwaves in Capital
- B. Funding has gone through for "the thing that is not prom," contracts are moving forward and should be passed by Friday
  - Fungal Ball is January 24, put it in your calendars

### VI. Violets:

- A. Josh Morris for taking the time to deliver some feedback and ideas
- B. Taylor and Megan for spearheading the upcoming 'Snow Much Fun'
- C. Constitution Task Force for getting the new constitution up and running

D. Lana for jacket work and coffee break management

**VII. Action Items**

- A. Sam will announce Snow Much Fun in the minutes
- B. Taylor and Megan will make a budget and assign items for Snow Much Fun
- C. Make updates to rules for non senate participation bylaw
- D. Noah and Sam to work on planning a test run of the incubator idea
- E. Girija, Lana, and Megan to meet about DOCS cleaning