



The University of Texas at Austin Dell Medical School

Student Senate Agenda

Location: HLB Conference Room 2.106

Date: Monday, February 3, 2020

Time: 6:00pm - 7:30pm

Observation of Attendance and Quorum

- A. Attendance logged digitally [here](#).

Approval of Minutes from Last Meeting (01.20.20)

- B. Minutes found digitally [here](#).
- C. Move to approve the minutes: Virginia
- D. Seconded: Noah
- E. Approved unanimously.

Agenda Items:

I. Resignation

- A. Jonathan Lopez has resigned from the Senate. His spot will not be filled due to the shortness of the year remaining. Sam Baldazo will be stepping into his remaining responsibilities.

II. Culture of Wellness

- A. MS2 Needs:
 - 1. Peer Coach email that went out this week seems like a great opportunity.
 - 2. Considering a social before the next Intersession? Thinking MS4/MS2 social event for social purposes and/or professional encouragement/ideas. (Woody and Virginia planning this)
 - 3. Increased organic run-ins with upperclassmen? (how this can be enabled...)
- B. Upcoming DOCS 5 event:
 - 1. **Waffles & breakfast for dinner & valentines & friends!** Thurs 2/13 6-8pm in Tower Society

II. Student Representation

- A. Follow up on Feed Forward Letters: (Noah reporting)
 - Survey was taken of all MS4s (98% response rate)
 - Meeting will be happening with Dr. Nelson, UMEC MS4s, Noah, and Jonathan this week.

III. Academic/Professional/Personal Development

- A. Societies
 - Suggestions sent to the senate for review (to be published at a later date to student body)
 - Largely positive response by administration
 - Next steps: assigning timelines and responsibilities (between Senate and Student Affairs) and continuing to follow up on actually prepping, planning, and doing the events.
- B. Society T-shirts
 - Timeline is NOW for color and design choices. You'll be hearing about this soon via Slack. Due date to Tamara is March.
- C. Peer Coaching Update - Brooke

- Patty Prado gave a great session on peer coaching, we now have 21 trained MS4 and MS3 peer coaches.
- Starting with MS2s, then allowing MS1s to fill any additional spots. MS2s can sign up to have a peer coach [here!!!](#)
- Planned presentation for MS2 class: Charlotte to attend PC didactics

D. DMCB Financial Review

- [DMCB Financial Report - Feb 2020](#)
- For comparison, [DMCB Financial Report - Feb 2019](#)
- Heads up - next coffee break is next Tuesday, Feb 11th, from 9-10am!
 - a) MS1/MS3/MS4s - please sign up to [volunteer](#), if you can!
- Comment by Tamara: Speak with Jace Tarver about involving his tea company

IV. Communication

- A. How to take meeting minutes
 - We will do a better job of providing minutes that are easy to read and represent the student senate well
- B. No student body feedback for this meeting → please come to us with feedback (either to a Delegate you trust or via email by [this link](#))

V. Student Affairs Update

- A. Kudos to student body and Senate for events planned and changes underway this year.
- B. Kudos to Steve for budget changes to support student wellness.

VI. Task Force Objectives and Key Results Reporting

- A. Round 1: 10 minutes
 - Communication:
 - a) Finalize the transition to outlook room reservations with Tamara so she can notify the people who approve the room reservations in HLB.
 - b) Get an outlook training scheduled with Kamran's group, so that immediately following the training we can switch to outlook for calendaring and room reservations.
 - Senate of College Councils:
 - a) Discussion of meeting requirements
 - b) Will be more diligent of tracking finances as well as promoting the use through DOCS events
 - (1) DOCS 5 event on Feb 13! See above
 - Constitution and Bylaws:
 - a) Create some institutional documentation before MS4s graduate
 - b) Creating an outline for other task forces to use in creating/disseminating institutional knowledge
- B. Round 2: 10 minutes
 - Coffee Break:
 - DMKI:
 - Elections:
 - a) Received feedback from 18 student reps. We will reach out with resources for challenges brought up on an individual basis.
 - Innovation:
 - a) How can we effectively advertise and promote a student innovation fund?
 - b) Be on the lookout for our first idea incubator event!

VII. Violets:

- A. Megan, Brooke and Charlotte for getting peer coaching going

- B. Charlotte for expert minutes taking
- C. Steve for representing us and supporting us

VIII. Action Items

- A.