



# The University of Texas at Austin Dell Medical School

## Student Senate Agenda

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Location: Zoom (The virtual space!)

Date: Tuesday, October 20th 2020

Time: 7:00pm - 8:30pm

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### I. Action Items

- A. Elections TF to send UMEC announcement
- B. Constitution TF
  - 1. Student feedback form edit
- C. Elections and Constitution TF
  - 1. Work together on revising UMEC application and election protocol
- D. Communications TF
  - 1. FAQ document for obtaining outlook email/calendar (due by 11/17 meeting)

### II. Violets

- A. Violets to Frank B. for proposing the topic “failing forward” for the next Fireside Chat event. Also DMKI for putting together this event
- B. MS4s for submitting their residency applications
- C. Those involved in planning Trivia night - Madison, Sam, Tucker, Sharmila
- D. MS1s for studying for the upcoming S&F mid-term lecture and lab exams

### Observation of Attendance and Quorum

- A. Attendance logged digitally [here](#).
- B. Senate attendance [policy](#)

### Approval of Minutes from Last Meeting (09/23/2020)

- C. Minutes found digitally [here](#).
- D. Move to approve minutes
  - Motioned and seconded
  - Approved with majority vote

### Agenda Items:

### III. Student Affairs Update (30 min-Steve/Tamara)

- A. Reiterating safety guidelines during COVID-19

1. Email sent from Steve Smith on 10/19 (titled "Please read in the next 24 hours: Preventing further Covid spread")
    - a) Daily pause to address presenteeism at beginning of class/shift
    - b) Diligent mask-wearing at school/work
    - c) 6 feet distance in classrooms/workrooms
    - d) 9 feet distance during meals
    - e) Moving group activities outdoors is encouraged
    - f) Face shields + masks for ALL clinical encounters
  2. Email was also sent to clerkship directors, some students reporting that multiple members of their team also received
  3. Universal testing an option? (for more info, see below in Student body feedback)
- B. Room reservations
1. No new concerns have been raised to Tamara
  2. To view the status of a specific room via Outlook, follow [these steps](#). Enter the room number when it asks for a name. Ex: HLB-4.101
  3. HDB a bit more limited on space than anticipated
    - a) Do DMS students still even have HDB access (specifically the 10th floor) for scheduling residency interviews? Do our badges work there?
      - (1) Megan to check her access this week
      - (2) Tamara also to look into
- C. Calendering for student org events
1. Student affairs planning to transition student body from universal google calendar (dellms2020@gmail.com) to universal Outlook calendar. January 1, 2021 will be the tentative date.
  2. In preparation for this transition, students need to create their outlook account.
    - a) Haven't made your outlook account yet? Follow the instructions at this [link](#).
  3. Some students having issues getting on outlook including:
    - a) Losing one note files
    - b) Getting locked out/difficulty accessing outlook
  4. To offload some of the individual burden in troubleshooting this, the communications TF will work w/ IT to put together a FAQ reference
- D. Security services changes (effective 10/19)
1. Email sent from Steve Smith on 10/14 (titled "Changes to HLB security")
    - a) No overnight guard from 10p-6a
    - b) Badge access required to enter building and be on the 3rd floor
      - (1) If your badge is not working, email Tamara right away**
- E. Jacket orders- they have arrived! In case you're wondering what those big boxes on the 2nd floor contain ;)
1. Senate volunteers agree to help sort/label the non-personalized jackets
  2. Tamara to send email regarding details on how distribution will work!

F. Organization spreadsheet

1. Many orgs have already updated their leadership info - thank you!
2. President and treasurers of each org have access
3. Email Tamara if there are any concerns with access

**IV. Student Representation (20 min)**

A. UMEC Elections (Elections TF, 10 min)

1. Voting is now complete.
  - a) Please see Student Body Feedback section below for more detail
2. Announcement sent to new members 10/21 (Email titled "UMEC Positions 2020")
  - a) These names were forwarded to Darlene Bosking and Dr. Beth Nelson so that UMEC Retreat invite could be sent (12/15/20 from 8a-12p)
3. If you have previously served
4. **There are still 2 openings for the Class of 2022 on the Innovation, Leadership, and Discovery committee.**
  - a) Please email [dmburton@utexas.edu](mailto:dmburton@utexas.edu) if interested!

B. Constitution Updates (TF, 10 min)

1. Edits made to the [protocol](#) for attending senate meetings as a member of the student body
2. Other proposals: Change the student body feedback survey to ask an additional question→ "would you like to present this at the Senate; if yes, how much time do you need?"
  - a) Senate in agreement with this change. TF to make edit before next meeting.
3. Senate wide discussion:
  - a) Should we incorporate open time for the student body? Varied opinions on this.
    - (1) Current policy
      - (a) If interested in observing, students reach out at least 3 days prior to submit request and receive agenda
      - (b) Non-senators can also present on a topic
    - (2) Potential issues
      - (a) Rapidly changing nature of the agenda
        - (i) Agenda items/student feedback can come in at any time, sometimes requiring adjustments to schedule
          - (a) We check for feedback up until a few hours before meeting start time
        - (b) Material that is discussed
        - (c) Contribution of observers to discussion - should this be protocolized or left to moderator's discretion?

(d) Senate meetings and town halls serve different purposes

(3) Solution: for now we will not have “open time” due to packed meetings. But, any student is welcome to observe the meeting or present a topic. Please reach out to [ciaurabrown@utexas.edu](mailto:ciaurabrown@utexas.edu) or [kaylikallina@utexas.edu](mailto:kaylikallina@utexas.edu) to obtain a Zoom link or ask further questions.

(a) If a student asks their Senator to come to the meeting, the Senator will let Co-presidents know prior to the meeting start (but are more than welcome to send the link!)

## V. Culture of Wellness (10 min)

A. Social Events Update (TF, 8 min)

1. Pumpkin Decorating! 10/30/20 5-8 PM

a) We will be providing pumpkins, paint and some snacks. [Sign up](#) for one of our time slots. We'll also have supplies for carving pumpkins but you'll have to bring your own big pumpkin for that.

## VI. Communication

A. Student orgs: Until we get the outlook calendar up and running, remember to add your events to the universal google calendar by sending an event invite to [dellms2020@gmail.com](mailto:dellms2020@gmail.com) This will populate the [#all-dms-events](#) channel on slack. More detailed instructions on how to view and access this calendar here: <http://tiny.cc/2bzysz>

## VII. Academic/Professional/Personal Development (10 min)

A. DMKI updates (TF, 5 minutes)

1. Student generated pros/cons list of the MS3 tracks sent to MS2 class

a) Some positive comments have already been received back.

b) As the content reflects a small sample of student opinions, we encourage you to direct any follow-up questions to upper level students. We're here to support!

2. Upcoming Fireside Chat on 10/29/20 @ 6pm in HLB 1.111 and Zoom

a) [RSVP here](#). Can specify in-person or virtual attendance

b) <https://utexas.zoom.us/j/99349694104>

B. [Academic Coaching, a new proposal](#) (Sam, 5 minutes)

1. How to maintain academic coaching program longitudinally

a) Is TF needed to lead academic and peer coaching?

b) Does this even need to stay in the Senate to ensure continuity?

(1) MS2s: we have classmates who may be interested in taking on leadership for academic/peer coaching who are not in Senate

- c) Student Affairs may not have capacity to completely run this initiative.
2. Could we loop in faculty support? Find a sponsor for academic coaching similar to how Patty Prado supervises peer-coaching?
3. Ongoing senate discussion surrounding this topic, will revisit at subsequent meetings. Creation of a TF requires approval by vote if that's the way we decide to go.

### **VIII. Student Body Feedback (10 minutes)**

- A. Several MS1's and their professors have voiced concerns about lack of routine testing due to having high-risk household members. UT has proactive testing which has seemingly been good, but all testing locations are out of the way/hard to get to. Many other medical schools have routine students for their students (q 2 weeks or so), so can we set something up, like a proactive testing site at DMS?
  1. Senate: Help us understand the scope of this problem.
    - a) MS1 senators note lots of conversation on this amongst peers
    - b) What barriers do DMS students face in utilizing [testing offered by UT?](#)
      - (1) Inconvenience of location
      - (2) Parking
      - (3) Confusion about eligibility for testing
  2. Student affairs has forwarded this concern to appropriate stakeholders. UT Health Austin is working with University Health Services to offer surveillance testing on the medical campus on a more consistent rotation. They are hoping for every two week rotation, but are in current and ongoing negotiations about it.
  3. Students getting tested at UHS sites can get up to one hour of free parking in the TSG or SWG garage. Pull a ticket when entering the garage and take it with you to the testing site for validation.
  4. MS1 senators: we feel a tension between COVID-19 guidelines for students and presenteeism, specifically with regards to LGI.
    - a) MS1 senators to reach out to MedEd stakeholders to clarify what plans are already in place to help students keep up with LGI coursework if unable to attend in person.
      - (1) UT has policy that classes will have to be fully remote for the rest of the semester after 11/26
      - (2) Will follow up at next meetings
- B. Has a decision regarding AOA been made at our school?
  1. The school plans to create an AOA chapter. Until that is accomplished, we will continue to place seniors in the Dell Medical School Honor Society. 9 members of the class of 2021 were inducted into the DMS Honor Society last week.
- C. Why is senate and UMEC crossover allowed?

1. Concern about potential limited variety of perspectives if there is lots of overlap
  - a) Historically, there have not been enough UMEC applicants
  - b) Although both representing student voices, functions of each are different
2. How/why do you all vote for UMEC?
  - a) Voting is anonymous. A Senate member not applying for UMEC handles the applications and places the applicant's answer to "why do you want to be on UMEC" in a ballot.
    - (1) The answer along with class year is all that voting Senate members see.
    - (2) The Senate member handling the ballot does not vote
    - (3) If a Senate member is applying for a UMEC position(s), they do not vote on the category (honor system)
  - b) Senate was tasked with voting for and handling UMEC elections.  
**No clear objection from Senate to moving this to a class-wide vote for future elections**
3. Constitutions and Elections TF to work together to propose changes to this process and present at future meeting (either 11/03 or 11/17)
  - a) Loop in admin to provide the update on this

**IX. Senate Operations** (10 minutes)

- A. Structure of Meetings (Will, 2 minutes)
  1. Bringing back TF breakouts in order to get some more work session time
  2. Incorporate standing 1-2 minutes updates from each TF
- B. Discussion (8 minutes)
  1. Seems like it will keep TFs accountable
  2. Gives senate members a wider range of knowledge of ongoing projects
  3. Potential drawback: taking meeting time for updates that could have happened on slack
  4. Kayli and Ciaura to discuss and notify Senate of meeting layout for next meeting