



# The University of Texas at Austin Dell Medical School

## Student Senate Agenda

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Location: HLB 5th floor boardroom or Zoom

Date: Wednesday, April 7th, 2021

Time: 7:00pm - 8:30pm

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### I. Action Items

- A. Elections TF to send out UMEC ballot
- B. Constitution and Elections TF's to draft new senate elections bylaw

### II. Violets

- A. MS4s for continuing to show up for this school and stay involved/of assistance to the rest of us!!!
- B. Ciaura - we see you working on those bylaws =)
- C. Jimmy, Danny, Chris B, Emily, and Katie for bringing tacos to HLB <3
- D. Violets to all of us in this entire student body for **surviving the AY 2020-2021**

### Observation of Attendance and Quorum

- A. Attendance logged digitally [here](#).

### Approval of Minutes from Last Meetings (03/24/21 and 4/07/21)

- B. Minutes found digitally [here on the DMKI site](#).
  - Megan motions to approve 3/24/21 minutes
    - a) Seconded by Madison
    - b) Approved by majority
  - Sam motions to approve 4/7/21 minutes
    - a) Seconded by Evelyn
    - b) Approved by majority

### Agenda Items:

#### III. Student Affairs Updates/ Q&A (30 min)

- A. Microsoft Teams transition is required for all DMS Registered Specialty Interest Groups and Orgs. There are no exceptions.
  - (1) Event planning must be performed on Teams
  - (2) Orgs must be transitioned to request funding
  - (3) Private channels are now allowed for org leadership in order to better collaborate within 1 platform. Be advised that Teams is linked to the school eid

- B. **Dr. Nelson:** we have met with MS1s who presented feedback from their class in the form of a survey as well as proposed suggestions. Currently working through the proposed solutions to decide next steps.
- C. **Question from MS2 senator:** students in the MS3 MPAff degree program have questions about a math class we are expected to take over the summer
  - 1. We suggest these students email Stacy Abrams
- D. **Question from MS4 senator:** when will the schedule for our residency preparation milestone course be sent out?
  - 1. Dr. Nelson - I will check in with Gabie Portillo to get the dates/time frame out to your class
- E. **Question from MS3 Senator:** Can we create a timeline and FAQ document for the VSLO requirements so in future years students are prepared before applications open?
  - 1. [An outline of the VSLO process](#) already exists. Will revisit what is included in this document and the timing in which it is introduced/re-emphasized to MS3s.

#### IV. Student Representation

- A. Academic Governance elections proposals
  - 1. [Constitution Amendment](#) (Article III, Committees) must be approved first
    - a) We have enough signatures on the petition (thanks to all who signed!)
    - b) The MSS may ratify the amendment by a two-thirds vote of the entire MSS (**15 for us**). If they don't ratify it, MSS must refer the proposed amendment for Student Body vote.
    - c) **Approved tonight by > 2/3 of the medical student senate**
      - (1) These updates will be made to all internal and public facing constitutional documents
  - 2. Vote on Academic Governance Protocol bylaw
    - a) <https://docs.google.com/document/d/1bxRc5Tp1LwVGMsvbTmN3ps9XUMy9Fq9iPCBmeWRMF-U/edit?usp=sharing>
    - b) **Approved tonight by > majority of the medical student senate**
  - 3. Discussion on Senate Elections bylaw (new proposal)
    - a) Need to update language referencing the Class of 2020
    - b) Also need to clarify senate term start dates
    - c) Outline the process by which FERPA confidentiality is protected given that student affairs requires approval of the nominated senators from an academic standpoint
      - (1) Given the FERPA privacy requirements, who should be responsible for running the elections? Senate or student affairs?
        - (a) If senate creates the ballot we will have access to the results...introducing the privacy issue.

- (b) We would like senate to have a say in the construction of the ballot given our experience running these elections. We can send a copy of the qualtrix survey we currently use to the student affairs office
  - (c) Most appropriate to have this discussion with someone from student affairs present. Will table any decisions until all stakeholders are present.
  - d) Timeline of senate elections
  - e) What is the timeline for the next senate elections?
    - (1) Currently getting UMEC elections done, then will announce senate timeline
    - (2) We will consider this in determining the senate
    - (3) Discussion:
      - (a) Now that the UMEC elections will be conducted via student-wide vote (rather than by senate vote) can we run both elections cycles simultaneously?
      - (b) elect MS2s for their MS3 term over the winter break of their clerkship year for the term that starts in September of their MS3 year
        - (a) 9 months in advance allows nominees to think about whether they want to accept the position + more time to transition the new presidents. But is it too early?
      - (ii) Could we conduct MS2 elections during an spring semester intersession?
        - (a) The April MS2 intersession involves the leadership shelf exam so may not be the best option
      - (iii) How long should the election ballot remain open? Some ideas:
        - (a) give ppl longer window to increase participation? 1 week vs just the weekend
        - (b) Open and close it during an intersession to introduce urgency/convenience while the “audience is captive”
4. **Action item:** Follow UMEC election cycle the Constitution/Bylaws and Elections task forces will meet to incorporate changes to senate election bylaw with input of Student Affairs regarding privacy concerns

## B. Transition

1. Will senate continue to meet over summer?
  - a) Historically we haven't - TBD!
    - (1) Rising MS3 senators will be in dedicated, rising MS2s and MS4s will be transitioning to Als/clerkships
2. What questions does the senate have for our graduating MS4 senators?
  - a) Our last meeting with them will be May 19 =)

**V. Communication ()**

A. Microsoft Teams

1. See Team Tips Channel in Teams for many helpful posts, videos
  - a) Instructions on how to turn off notifications for channels
2. New Transition Timeline
  - a) Phase 1= Specialty Interest Groups (03/01-03/14)
  - b) Phase 2= Other Interest Groups (03/22-04/04)
  - c) Phase 2.5= All DMS Specialty IGs and Orgs (by 04/21)**
  - d) Phase 3= Class of 2025 onboarding (June 2021)
3. If you are having trouble with Teams, please email [cdawson@utexas.edu](mailto:cdawson@utexas.edu)

**VI. Culture of Wellness**

A. Recognizing MS4s on their way to residency

1. [Write a message to our graduating class](#) by 4/26 to show gratitude, recognition or praise for one of the members of the Class of 2021! They will be delivered around graduation.

**VII. Academic/Professional/Personal Development**

A. Recruiting a representative from the Class of 2023 to serve on the inaugural advisory board at the Dell Children's Center for Resiliency.

1. See 4/18 email "Opportunity: Center for Resiliency Advisory Board"

B. Don't forget to order your (optional) DMS branded scrubs by 4/23

1. See email from [lanaschommer@utexas.edu](mailto:lanaschommer@utexas.edu) titled Dell Med Scrubs Order 2021 for more details

**VIII. Student Body Feedback**

A. Forwarded request to increase scrub machine credits to student affairs. The Senate will continue to follow this issue.

**IX. Next Meeting**

- A. 5/5/21
- B. [Student Senate Feedback Form](#)