

Pharmacy Graduate Students Association Scholarship Application (to be submitted before the meeting)

You must be a member of the PGSA to be eligible for a scholarship.

For each scholarship:

- If you are presenting an abstract (poster or oral accepted) at a physical conference: Up to \$450
- If you are NOT presenting an abstract and just attending: Up to \$250 (**first year students only**)
- If you are presenting at a virtual conference: Up to \$250 (registration fees only)
- Reimbursable expenses: registration fee, transportation, lodging and food
- Non-reimbursable expenses: society membership fees, alcohol, tobacco, gifts, tips and other unrelated items
- Only one application per student will be considered. Subject to funds availability second application may be considered at the end of the year.
- Please remember to save all the original receipts for submission

Instructions*:

1. Submit this form as soon as you decide which conference to attend.
2. Send the registration receipt copy and the poster/oral abstract acceptance letter (if you are presenting) to the Treasurer 30 days before the conference start date at **utaustin.pgsa@gmail.com**
3. The treasurer will review your application and notify you if your application is accepted or declined.
4. Save all receipts from the conference.
5. Fill out and send the "PGSA Travel Expenses Reimbursement Form" along with scanned original receipts to the treasurer at **utaustin.pgsa@gmail.com** within 14 days after the conference end date.
6. The money will be reimbursed to your payroll account within one month. Contact the treasurer if you did not receive the award.

**Failure to follow instructions may result in no reimbursement*

Name:

Division:

Year of study:

E-Mail Address:

Phone:

Name of Conference / Meeting (indicate if physical or virtual):

Duration:

Registration Fee (If unsure, estimate from previous year):

Expenses (approximate):

Are you presenting at the meeting? Yes / No (Circle one)