

Retired Faculty-Staff Association

Bridge Chair Job Description

The Bridge Chair maintains a listing of all of those who express a desire to participate in RFSA Bridge. In consultation with Carol Barrett about room availability, the chair sets the play dates for each month, usually the first Monday of the month, but the second Monday when there is a conflict with a holiday. Some members only want to come occasionally, so those can be listed as Alternate Members.

The week prior to the Monday bridge date, contact the members via email to find those who plan to attend. It is necessary that the quantity of players to be a factor of four, i.e., 4,8, 12, 16, in order to have complete tables of four. This is where the Alternate Members can be used, and if this does not work call upon a friend who is not a RFSA member.

Several days prior to the event, contact Carol Barrett at the Alumni Center to inform her of the numbers of tables of bridge so they can set up the room. Cards, table covers, scoring pads, playing rules, individual talleys, pencils, and name tags are kept in a box outside of Carol's office.

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