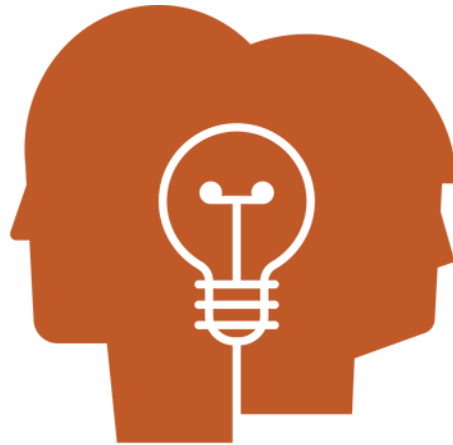The University of Texas at Austin
Center for STEM Education

Request for Application

# WeTeach_CS Collaboratives
# 2018 Grants



**Grant period: January 2, 2018 through August 5, 2018**

**Program Authority:**
No Child Left Behind Act, Elementary and Secondary Education,
P.L. 107-110, Title II, Part B, Math and Science Partnerships

DEADLINE: WEDNESDAY, NOVEMBER 29, 2017

# TABLE OF CONTENTS

# Directions for Completing the Application

Welcome to the Guidelines for the 2018 WeTeach_CS Collaboratives Application. Included with the guidelines are the Scoring Rubric and a one-page list of Critical Dates. This document should be reviewed thoroughly prior to completing your application.

There will be a pre-applicant webinar on Thursday, **November 2, 2017** at 10 a.m. and can be accessed at https://meeting.austin.utexas.edu/wtcs2018/.

Application submission will be completed via web portal – the link to the portal will be made available no later than Thursday, **October 18, 2017**.

- Instructions for completing each section are provided at the top of each section of the application.

- You can create a PDF of your application at any time by clicking the "Download Application PDF" button at the bottom of the Summary page.

- Navigate through the pages using the tabs at the top of each page. Incomplete sections will have a red exclamation mark next to the name of the section. Complete sections will have a green check next to the section name.

- You can save your application at any time by clicking the blue save bar at the top of the page or by clicking the "Save and Next" buttons at the bottom of each section.

**Required Supporting Documentation**

There are two file uploads required for the application: a signed budget on the Budget page, and a signed Provisions and Assurances form on the Summary page. The only file type that will be accepted is PDF. Each PDF must be 10MB or less in size.

**Submitting your Application**

The application may be submitted after all of the required fields and required uploads are completed. The application is considered completed when all sections display a green check mark next to their names. Once all sections of the application are completed, a button labeled "Submit Application For Review" button will appear on the summary page. **You must click this button to mark your application completed. You may only submit your application once.**

The application is due 4:00PM Central Time on **Wednesday, November 29, 2017.**

# Review Criteria for Grants

The application review and negotiation process will commence on **November 30, 2017.**

Funding is contingent upon meeting all state requirements, including demonstrating satisfactory progress towards meeting project goals, availability of federal funding, and adherence to all requirements.

The Center for STEM Education reserves the right to reject any and all applications and/ or to negotiate portions thereof. The number of grants awarded, as well as grant amounts, are contingent on an adequate level of Title II Mathematics and Science Partnerships funding, and on the final approval of funding from the Texas Education Agency.

Award notification is planned to begin on or before **December 15, 2017**. Notification will include terms and conditions applicable to the WeTeach_CS Collaboratives Program and The University of Texas at Austin.

# Program Guidelines

## I. General

### A. Purpose

The purpose of this Request For Application (RFA) is to solicit grant applications from eligible organizations to implement programs that improve the computational thinking and academic achievement in computer science students through partnerships among institutions of higher education, local education agencies, elementary schools, and secondary schools. Each partnership will provide high quality and sustained professional development focused on the education of computer science teachers. Such training should continuously stimulate teachers' intellectual growth and upgrade teachers' knowledge and skills through activities that are grounded in scientifically based research and aligned with the Texas Essential Knowledge and Skills for Computer Science.

### B. Eligible Applicants

Eligible applicants are organizations with an ability to meet the requirements outlined in Section II. *Partnership Requirements*.

### C. Application Due Date

The completed application is due no later than 4:00 p.m. Central Standard Time on Wednesday, November 29, 2017. The application for the 2018 Computer Science grants is submitted electronically to the UT Center for STEM Education via a web portal that will be made available no later than October 18, 2017.

### D. Grant Period

Funded projects will begin no earlier than **January 2, 2017,** and must end no later than **August 5, 2018.**

### E. Funding Parameters

Funds received shall be used to supplement, and *not supplant,* funds that would otherwise be used for activities authorized by this grant.

[ESEA Title II, Part B, Sec 2202(a)(4)]

Individual programs may request grants for the period of January 2 – August 5, 2018**. Award amounts will range between $50,000 and $150,000 depending on the number of teachers served, documented positive track record of effective prior grant management, and quality of application and proposed project. New projects will be limited to a total budget of $100,000.**

Funding will be determined by the quality of applications submitted and the amount of funds requested in comparison to the total funds available. Proposed budget amounts should be based on the number of teachers served. **The total budget should reflect an estimate of $5,000 per teacher served**. This multiplier of $5,000 is meant to be a guide for calculating a total project budget, not an actual figure for per-teacher expenditures.

The number of grants awarded and the amount of each are contingent upon an adequate funding level and final approval of Title II, Part B – Mathematics and Science Partnerships funding.

**Leveraging of Funds**

Applicants are encouraged to leverage funds requested through this application. Applicants must pool human, financial, intellectual, and professional resources, leveraging those resources and providing substantial mathematics and science professional development at no cost to teachers. Regional Collaborative financial resources should leverage this grant funding with in-kind and other contributions from a combination of the following:

- ♦ Education Service Centers' Cooperative Agreements,
- ♦ Local Educational Agency flow-through formula programs,
- ♦ District professional development programs,
- ♦ Participating colleges and universities,
- ♦ Business and industry,
- ♦ Corporate foundations,
- ♦ Private institutions, and
- ♦ Other stakeholders.

# II. Partnership Requirements

## A. Institution of Higher Education

One of the partners must be a faculty member in the computer science department of an accredited institution of higher education.

## B. One high-need Local Education Agency

The majority of teachers served must be employed in high-need local education agencies. Because a "high-need local education agency" is not specifically defined in Title II, Part B, we will use the percentage of students on free and/or reduced lunch as an indicator of need. Students on free and/or reduced lunch are categorized as Economically Disadvantaged according to TEA's Academic Excellence Indicator System (AEIS).

- ♦ We will use the percentage of economically disadvantaged students in a school or district to define need. This information is available online for schools and districts through AEIS data on the TEA website.

- ♦ Districts or schools can meet these criteria by EITHER

  a. Serving a minimum of 10,000 economically disadvantaged students, OR

  b. Serving a student population that is at least 40% economically disadvantaged.

## C. Instructional Team

The professional development activities must be coordinated and/or delivered by an **instructional team.** Each Instructional Team Member (ITM) must have appropriate background in teaching computer science and be given the opportunity to be trained to deliver any computer science professional development addressed in the Professional Development Program. At least one ITM must hold an appointment in a college or department of computer science at the partnering Institution of Higher Education. **Professors of computer science must have substantive involvement in the program.** Substantive involvement could include WeTeach_CS Summit attendance, providing professional development to classroom teachers, attending one or more WeTeach_CS trainings, conducting online seminars, chat sessions, or other such activities.

An Instructional Team is ideally comprised of a computer science professor, a computer science education professor, a computer science specialist, and a master teacher. Applicants should

focus only on listing the core group of individuals planning and presenting the majority of professional development rather than listing every single presenter for the year.

# III. Required Program Activities

## A. Minimum Service Requirements:

- Each Collaborative must serve a minimum of ten teachers. Each teacher must have a professional development plan to earn at least 60 hours of Computer Science training.
- Collaboratives must have a plan to offer at least 60 hours of Computer Science Professional Development. This can be a combination of online and face-to-face and may include WeTeach_CS statewide training and events such as the WeTeach_CS Summit, AP CS Principles Review, or WeTeach_CS certification preparation (online of face-to-face workshops).
- At least 5 teachers pursuing CS Certification must enroll in the online Foundations of Computer Science for Teachers course and complete a pre/post assessment of content knowledge.
- At least five teachers must attend the WeTeach_CS Summit, the week of **June 18, 2018**.
- All teachers served must be documented in the DataCenter.
- A Project Director (or designated representative) from each Collaborative must attend one Computer Science Project Director webinar **(March 27, 2018)** and one face-to-face Computer Science Project Director's Meeting **(May 3, 2018)**.
- A Computer Science professor must be part of the instructional team. While not exclusively responsible for providing professional development, the professor must collaborate with instructional specialists or attend the provided professional development as a disciplinary specialist.

## B. Reporting and Invoicing:

Accurate reporting is essential to funding of the WeTeach_CS statewide program, as well as to start-up and continued funding of individual Regional Collaborative projects. Reports are submitted through our DataCenter. Each Regional Collaborative will be required to **invoice on a monthly basis** with the first invoice due on March 15, 2018. Monthly invoices, with backup, are submitted through the DataCenter.

| Report | Due Date |
|---|---|
| Invoice #1 | Thursday, March 15, 2018 |
| Subsequent Monthly Invoices | Monthly, due the 15th of each month |
| Report #1 | Friday, April 13, 2018 |
| Report #2 | Friday, June 29, 2018 |
| Final Report and Final Invoice | Monday, August 20, 2018 |

1. **DataCenter:** Reports to the WeTeach_CS program are submitted through the DataCenter. Projects must use FileMaker Pro software to remotely access the DataCenter. Specific questions for reports will vary.

2. **Pre- and Post-Tests:** Participants taking and completing the online course with a verified certificate will automatically be administered the pre- and post-tests to assess content knowledge. A minimum of five participants per Collaborative must take the pre- and post-tests.

3. **Invoices:** Starting with the first due date of March 15, 2018, the WeTeach_CS program requires **monthly invoices** to be submitted during the grant period. This financial information is monitored alongside the data reported in the DataCenter, and it provides a clear picture of the progress of a Collaborative project.

4. **Invoicing Benchmarks:**

| Benchmark | Date |
|---|---|
| At least 75% must be invoiced by this date | July 15, 2018 |
| 100% must be invoiced by this final invoice due date | August 20, 2018 |

## C. Private Nonprofit School Participation

The WeTeach_CS program state office has contacted officials of Texas private nonprofit schools to ascertain which ones wish to participate in the Regional Collaboratives. The WeTeach_CS program will notify applicants if there are private schools within its boundaries that have expressed interest in the program. When Regional Collaboratives begin recruiting schools and districts, private schools and private school teachers must be given the opportunity to apply for participation.

Any consultation shall include a discussion of service delivery mechanisms that the program could use to provide equitable services to eligible private school teachers, administrators, and other staff. Refer to ESEA Title IX, Part E, Section 9501 for requirements pertaining to consultation with representatives of private schools.

Other requirements pertaining to private, non-profit (p-n-p) school participation:

♦ Each Regional Collaborative must exercise administrative direction and control over federal funds and any property purchased with those funds that benefit p-n-p children.

♦ The Regional Collaborative must keep title to and exercise continuing control of all equipment and supplies "loaned" to private schools.

♦ No funds actually ever flow through to the private school – only services, materials, and equipment are provided. Teachers in p-n-p schools must be given the opportunity to participate in training, but no funds can be paid to the private school to cover substitute costs.

# IV. Budgets

Applicants must provide a budget with brief but detailed descriptions, a budget justification, and any information about leveraging. **The majority of costs should directly benefit teachers.** The WeTeach_CS program will monitor closely the relationship between administrative costs and direct teacher support in all applicant budgets.

♦ Only use whole dollar amounts.
♦ Use FAR fund codes that are appropriate for your institution.
♦ Both the project director and fiscal authority must certify to the accuracy of the budget by signing it.
♦ No working lunches or food items can be included in any category.

Applications will also be evaluated on the degree of leveraging described. Applicants must pool human, financial, intellectual, and professional resources, leveraging those resources and providing substantial mathematics and science professional development at no cost to teachers. Regional Collaborative financial resources should leverage this grant funding with in-kind and other contributions.

## A. Budget Categories

Collaborative Budgets have the following general categories and possible costs:

### 6100 Payroll Costs

Project Director, DataCenter Specialist, Administrative Support, fringe benefits

**6200 Professional and Contracted Services**

Computer Science Professor, other trainers

**6300 Supplies and Materials**

Materials for training, materials for teachers

**6400 Travel and Other Operating Costs**

Training and meeting registration, Substitute Pay, Participant Travel, Employee Travel

**Indirect Costs (IDC)**

If your institution requires indirect costs, the IDC rate for this grant is a maximum of 8% or the entity local rate, whichever is less, of the modified direct grant costs. IDC should cover the cost of institutional grant/contract management, accounting, etc. and therefore these should not be billed as separate costs in payroll or institute costs.

## B. Budget Guidelines

1. **About Administrative Costs**

   a. **Payroll –** Describe percent salary for staff as well as total amount allocated to each person on payroll. Project Directors are encouraged to set aside funds for administrative assistance to comply with the requirements for data collection, reporting, scheduling, and bookkeeping. Include names and percentages of time supported by this grant. Calculate amount of salary and fringe benefits for persons funded by this grant. Total all benefits in a separate line for **Employee Benefits**.

      Sometimes substitute pay is in this category.

   b. **Professional and contracted services –** This category includes general project consulting services, space rental, meeting and workshop costs, plus tuition costs. External consultants may be used to provide training as part of the Instructional Team or to provide assistance with program evaluation. Specify in the budget justification services that will be provided and indicate the daily rate for consultant costs. Provide consultant names or service providers and a brief description of services they will provide.

      Items such as meetings, workshops, and summer institute execution expenses are costs necessary for training, but not provided directly to teachers. The description/justification should indicate costs for items such as training equipment, room rental, registration fees paid for by the grant, etc.

   c. **Institute Costs –** Includes the cost of equipment for training purposes and not distributed to teachers, room rental, and participant registration fees that are charged to the grant. It is expected that room rental and registration fees charged to the grant will be established at a reduced rate to document leveraging by partnering institutions. A budget should not contain both room rental and registration fees in most cases. No fees can be charged directly to teachers for participation in this grant.

   d. **Building Use Fees –** Space utilization recovery charges must be at a rate no greater than 2% of the acquisition cost, per the Uniform Guidance, 2 CFR 200 (as applicable). The charge is to be prorated based on actual space utilized.  Sufficient documentation must be maintained to support charges incurred.  Itemized use fees (such as building use fees or network fees) cannot also be part of the IDC calculation. If such fees are itemized in the budget, grants funded through this application cannot be charged for

common use areas such as hallways, restrooms, fax/copy machine areas, and reception areas. Applicants are strongly encouraged to leverage building and other use fees.

e. **Office Supplies and Materials (6300) –** For materials related to Collaborative office needs that are used to provide direct training to participants. In 6300, Supplies and Materials, the budget designation 6399 applies to all materials, but applicants need to separate those costs (provide separate line items) related to general operation in support of general Collaborative activities, technology purchases, and participant materials.

f. **Administrative travel (6400) –** Travel for administrative personnel (i.e., project director and instructional team members) is to attend Collaborative related functions including, but not limited to, the Project Directors' meeting, trainings, conferences, and travel for the purpose of providing teacher training.

Each Project Director or a designee is required to attend one Project Director meeting during the grant period. This category should be used for travel and lodging for that meeting. This category also addresses travel, lodging and registration for any trainings and conferences that Project Directors or Instructional Team Members attend. Training events will have a registration fee of $100/day. Applicants are advised to budget for a total of approximately 10-12 days of training. Transportation, lodging and registration at all trainings need to be addressed in this budget. The intent of the program is to build trainer and teacher capacity within the state of Texas. Travel for out-of-state trainers is discouraged.

If Instructional Team Members are not employees of the fiscal agent, travel costs may be documented as **Non-Employee Travel**.

2. **About Direct Teacher Support** – The following costs should be the largest component of the budget.

a. **Teacher Materials (6300) –** Teacher materials should be directly related to training provided. Describe what materials are provided to teachers to implement the lessons and curriculum they have been trained on and the approximate cost per teacher. Make sure to separate the teacher costs (provide separate line items) from general operation.

b. **Participant Travel and Registration Fees (6400)** – Educator travel must include approximately $2,000 ($400 per person) for a minimum five-member team to register for the WeTeach_CS Summit. For budgeting purposes, WeTeach_CS trainings will be $100 per day per teacher. If additional conferences for teachers are budgeted, give purpose of registration fee and the number of individuals to be registered for each under description/justification. Follow cost guidelines as described in About Travel.

c. **Substitute Pay (6400)** – Applicants are encouraged to leverage funding and commitment from local education agencies to support teacher training during the school year. Applicants are encouraged to develop a **written agreement** between their Regional Collaborative and **participating school districts to divide the cost of providing substitutes** for training that occurs during the school day.

d. **Tuition (6200 or 6400)** (colleges and universities) – Provide a description of the college credit course(s) offered as well as cost per teacher for each course. If tuition is paid in the form of tuition remission (compensation via payroll), then it must be excluded from IDC calculation.

e. **Stipends (6400)** – Stipends can be paid to teachers for attending training only during non-contract times. Applicants must develop a **written agreement** between their Regional Collaborative and participating teachers that **specifies what is required of**

**teachers in order to receive a stipend**. Description/justification should give daily amount of pay, number of participants, and number of days.

3.  **About Travel** – State regulations specify that travel expenses must meet the following guidelines:

    a.  **In-State Travel (overnight) -** Expenses, which include lowest available airfare; <u>actual</u> cost of lodging and meals not to exceed maximum allowable <u>federal government rates</u> for the locale or <u>local policy</u>, whichever is <u>less</u>; and reimbursement for mileage not to exceed 54 cents per mile <u>or local policy</u>, whichever is <u>less</u>. School districts are usually exempt from state sales tax on lodging, but are not exempt from any city taxes or other taxes imposed for lodging. Employees may be reimbursed for applicable taxes. Refer to travel guidelines below.

    The Federal Rate Schedule will be used for reimbursement of in-state meal and lodging expenditures. Because the reimbursement rates can change, it is recommended that travelers print the page at the time reservations are made and submit the printout with the travel reimbursement voucher as a supporting document.

    Follow these steps to access meal and lodging reimbursement information and rates through the Texas State Comptroller's web site, at http://window.state.tx.us:

    *   Click the "Finances and Economy" tab at the top of the page.
    *   Select "State of Texas Travel Information" under "Fiscal Management" near the bottom of the page.
    *   Click the "Domestic Maximum Per Diem Rates" hyperlink under "Travel Rates."
    *   On the U.S. map that opens, click Texas.
    *   Find your destination on the list, and apply the maximum meal and lodging rates for the city or area to which you are traveling.
    *   If the Texas city to which you are traveling is not listed, check the county list. If the county to which you are traveling is listed, use the rate given for that county.
    *   If the Texas county you are traveling to is not listed, use the standard current maximum rate of $91 for lodging.
        **NOTE**:  **Non-overnight Travel**: An employee may not be reimbursed for **meal** expenses if the employee is outside the employee's designated headquarters for fewer than **six** consecutive hours on the day the expenses are incurred.

    b.  **Out-of-State Travel**  - Expenses, which include lowest available airfare; <u>actual</u> cost of lodging and meals not to exceed maximum allowable <u>federal government rates</u> for the locale or <u>local policy</u>, whichever is <u>less</u>; and reimbursement for mileage which may not exceed the rate established by the Texas Comptroller <u>or local policy</u>, whichever is <u>less</u>. Refer to "Travel Guidelines." Out-of-State Meal and Lodging Rates are available at: http://www.window.state.tx.us/fm/ Select "Travel" under the "Topics" heading, select "Out-of-State Meal and Lodging Rates" under the "Publications" heading, and select the state to which you will be traveling.

## C. Unallowable Costs

All expenditures must be pertinent to and appropriate for the objectives and activities stated. Refer to the Texas Education Agency's Grants Management Resources at http://www.tea.state.tx.us/grants/gmresources/ for a complete list of Cost Principles and Allowable Costs.

Unallowable costs include, but are not limited to, costs that are not reasonable and necessary to meet the objectives of the grant, including direct-to-student services

**Payroll Costs (6100)**

The following employee payroll costs are not allowed:

- ♦ Professional or personal liability insurance
- ♦ Employer contributions to voluntary retirement plans such as 403(b) or 401(k)
- ♦ Substitute pay for private nonprofit school teachers
- ♦ Payroll costs that exceed local policy

**Professional and Contracted Services (6200)**

A consultant shall not be used in the conduct of this application if the services to be rendered by such consultant could have been rendered by the grantee's employees.

Grant funds may not be used for the following:

- ♦ Training or technical assistance on grant writing or obtaining grant funds
- ♦ Fundraising activities or training on fundraising
- ♦ Multicolor printing costs that are not reasonable and necessary to accomplish the objectives of the grant program (applies to printing costs incurred under 6200 and 6400)
- ♦ Legal retainer fees
- ♦ Tuition and fees for courses not directly related to the grant program
- ♦ New building construction or renovating or remodeling of buildings
- ♦ Conducting required annual audit and report of financial activities
- ♦ Audit fees and expenses for state-funded grants
- ♦ Audit fees and expenses when such costs are part of the organization's indirect cost pool

**Supplies and Materials (6300)**

Grant funds may not be used for the following:

- ♦ Supplies and materials, including electronic devices, for personal use. Must be used only for grant-related activities.
- ♦ Costs associated with awards banquets, ceremonies, celebrations, and social events
- ♦ Cell phones for personal use
- ♦ Gifts or items that could be construed as a gift
- ♦ Souvenirs, memorabilia, or promotional items (such as T-shirts, caps, tote bags, key chains, or imprinted pens)

NOTE: Refer to the TEA Guidelines Related to Specific Costs on the TEA Grants Management Resources page (http://www.tea.state.tx.us/grants/gmresources/) for information on incentives to participate and awards for recognition.

**Other Operating Costs (6400)**

Grant funds may not be used for the following:

- ♦ Out-of-state training when the same type and quality of training is available in state
- ♦ Gifts or items that can be construed as a gift
- ♦ Souvenirs, memorabilia, or promotional items (such as T-shirts, caps, tote bags, key chains, or imprinted pens)
- ♦ Door prizes (movie tickets, gift certificates, amusement park passes, and other similar items may be donated by others, but not purchased with grant funds)
- ♦ Food, meals, snacks, beverages, and refreshments as awards

- ♦ Multicolor printing costs that are not reasonable and necessary to accomplish the objectives of the grant program
- ♦ Membership dues in organizations substantially engaged in lobbying or in social organizations
- ♦ Memberships in social organizations
- ♦ Memberships in civic or community organizations (for colleges and universities)
- ♦ Professional or personal liability insurance for individual employees
- ♦ Tuition and fees for courses not directly related to the grant program

Travel costs that are not allowed are the following:

- ♦ Alcoholic beverages
- ♦ Tips or gratuities
- ♦ Entertainment, recreation, or social events
- ♦ Travel allowances, where per diem is paid to the employee regardless of the amount actually expended
- ♦ First-class airfare
- ♦ Any expense for other persons
- ♦ Meals and lodging for persons who live in the same city or town where the meeting, conference, or workshop is held

# Scoring Rubric

The purpose of the rubric is to identify each applicant's ability to provide services to their teaching and learning communities consistent with the goals of the WeTeach_CS Collaboratives. A total score of 60 points is possible. This rubric outlines the priorities of the TRC. Applicants are encouraged to use this tool as a guide in developing a program that will enable them to focus their resources on addressing these priorities.

## 1. What are the goals of your CS Collaborative? (10 points possible)

Clearly defined goals with a cohesive plan for achievement will receive maximum points.

## 2. Who is your target teacher audience and how many teachers will you serve? (5 points)

Grade level and subject areas of targeted teachers should be provided for 10-20 teachers.

## 3. What will be the primary professional development delivered to teachers and how will teachers participate in a minimum of 60 hours of training? (5 points)

The professional development plan should be realistic and feasible. Ideally, all events reflect a coherent sequence of experiences tied clearly to program goals. Events should strike a balance between required group experiences and self-selection by teachers.

## 4. What will be the role of your CS professor? (5 points)

The CS professor will ideally have a substantial involvement throughout the grant, including the planning and delivery of professional development to teachers, attending the WeTeach_CS Summit, and attending other WeTeach_CS or computer science trainings.

## 5. How will district administrators be informed or involved? (5 points)

A plan should be in place to keep campus and district administrators informed and included in CS activities and trainings.

## 6. How will you attract and recruit teachers? (5 points)

A detailed, well-thought-out plan should be outlined to attract and recruit teachers with an equity and inclusion focus to serve all students.

## 7. How will you determine teacher needs and evaluate your project's effectiveness? (5 points)

Ideally, specific needs assessments and evaluation data should be conducted for the target audience and be used to inform and improve professional development opportunities.

## 8. If you are involving business, industry, or non-profits, what will be their role? (5 points)

If applicable, cohesive, specific, and sustained involvement of business, industry, and/or non-profits should be planned.

## 9. Budget (15 points)

The budget should have the following elements:

Within the multiplier ($5,000/teacher)
The majority of costs directly benefit teachers
Budget is reasonable
IDC rate is correct
Leveraging is extensive and thoroughly described
Facility and equipment use fees are either leveraged or in IDC
Budget is signed by project director and fiscal authority

## Critical Dates

| Activity | Date |
|---|---|
| RFA Release Date | Wednesday, October 18, 2017 |
| Application Due Date | Wednesday, November 29, 2017 |
| Grant Review and Negotiation | November 30-December 14, 2017 |
| Start Date of Grant | Tuesday, January 2, 2018 |
| Invoice #1 Due | Thursday, March 15, 2018 |
| Subsequent Invoices | Monthly, due the 15th of each month |
| Project Director Webinar | Tuesday, March 27, 2018 |
| Report #1 Due | Friday, April 13, 2018 |
| Project Director face-to-face meeting | Thursday, May 3, 2018 |
| WeTeach_CS Summit | Monday – Wednesday, June 18-20, 2018 |
| Report #2 Due | Friday, June 29, 2018 |
| At least 75% must be invoiced by this date | Sunday, July 15, 2018 |
| End Date of Grant | Sunday, August 5, 2018 |
| Final Report and Final Invoice Due – 100% must be invoiced by this date | Monday, August 20, 2018 |

# SAVE THE DATE!

## Additional WeTeach_CS Professional Development TBA

*For budgeting purposes, please note that WeTeach_CS Professional Development is typically $100 per day*

- WeTeach_CS Certification Prep Face-to-Face Trainings
  - November 13-14, 2017 (Austin)
  - January 22-23, 2018 (Houston)
  - February 12-13, 2018 (San Angelo)
  - February 27-28, 2018 (Tyler)
  - March 12-13, 2018 (Waco)
  - April 19-20, 2018 (Austin)

- Counselor & Administrator Workshop, November 1, 2017 (Austin)
- CS PD Week and Hour of Code, December 4-8, 2017 (Worldwide!)
- Launch CS (K-8) TOT, December 11-13, 2017 (Austin)
- How to Teach CS 1, January 25-26, 2018 (Austin)
- CS Principles Mini-Conference, March 1-2, 2018 (Austin)
- CS Facilitators Academy, March 26-30, 2018 (Richardson)
- Logo Summer Institute, June 11-14, 2018 (Austin)
- WeTeach_CS Summit, June 18-20, 2018 (Georgetown)
- WeTeach_CS Deep Dives, June 21-22, 2018 (Georgetown)

### *2018-2019 Code.org CS Discoveries (Middle School) and CS Principles (High School) Cohort Recruitment Period - *Winter 2018*
*** program application and acceptance required**

- Code.org Texas Teacher Con, July 30-August 3, 2018 (Richardson)
- Four local quarterly workshops in the 2018-2019 school year

Registration to WeTeach_CS Events is the responsibility of the Project Director. Space is available on a first come, first serve basis. Spots will not be reserved for Collaboratives.